

RESOLUTION NO. 02-05-24

A RESOLUTION SETTING BOROUGH FEES

A resolution amending the Schedule of Fees charged by the Borough of Boyertown for permits, licenses, and water and sewer rates.

WHEREAS, on April 5, 1993, the Borough Council enacted a Resolution establishing a Schedule of Fees for permits, licenses, and water and sewer charges; and

WHEREAS, the said Resolution has been amended by the Borough Council from time to time; and

WHEREAS, it is the desire of the Council to amend further that Schedule to read as follows:

BE IT RESOLVED AND ENACTED by the Council of the Borough of Boyertown, Berks County, Pennsylvania, hereby establishes the following Schedule of Fees to be paid to the Borough upon submission of an application for any permit or license, and for the use of water and sewer in accordance with the Code of the Borough of Boyertown, adopted as Ordinance Number 01-93, April 5, 1993:

**SCHEDULE OF FEES**

**SECTION A - ZONING PERMITS**

1. The following structures:
  - a. Residential Dwelling \$100.00
  - b. Residential Accessory Structure \$ 75.00
  - c. Commercial Building \$125.00
  - d. Sheds less than 150 square feet \$ 55.00
2. All Agricultural Buildings as defined by Act 45 Section 103 \$ 75.00
3. Uncovered decks and patios, with a floor height of 30" or less above Finished grade \$ 75.00
4. Fences no more than 6'0" in height \$ 55.00
5. Issuance of a Use and Occupancy Permit for a change of use of an existing Building with no structural alterations \$ 75.00
6. Signs
  - a. Residential Home Occupation or Home Related Business \$ 50.00
  - b. Commercial
    - Replacement or relocation of an existing sign \$ 50.00
    - New (less than 30 square feet) \$ 75.00
    - New (30 square feet & larger, but less than 60 square feet) \$ 125.00
7. Prefabricated swimming pools that are less than 24" deep (water design Depth) with a surface area greater than 250 square feet \$ 75.00

8.	Sidewalk Café	
	Initial	\$150.00
	Renewal	\$ 75.00

## SECTION B - RESIDENTIAL UCC PERMIT FEES

### PLAN REVIEW

Residential – Up to 2,000 square feet	\$150.00
Residential – Greater than 2,000 square feet	\$200.00

### RESIDENTIAL

1.	New one and two family dwelling unit, multiple family dwelling unit, or similar residential structure; fee shall be computed on a square foot basis as measured out-to-out of the structure, and shall include basements, bays, hallways, stairways, utility rooms, storage rooms, lobbies, attached garages, foyers and attics that have a minimum of 6-foot headroom	\$100.00 plus \$0.30 per sq.ft of floor area
2.	Attached and detached structures and additions accessory to residential dwellings, to include unroofed decks, and patios with a floor height of greater than 30" above finished grade	\$ 75.00 plus \$0.30 per sq. ft. of floor area
3.	Manufactured Housing Units (inspection of basements, Piers, footers and final inspection is required)	\$ 75.00 plus \$0.25 per sq.ft. of floor area
4.	Miscellaneous structural and/or non-structural building activity not specifically exempted by the UCC, Section 403-62 and not identified elsewhere in this fee schedule	\$ 75.00
5.	Alterations, renovations, or modifications of existing buildings or structures	\$75.00 plus \$0.30 per sq. ft. of floor area
6.	Miscellaneous	\$100.00
	Communication towers and/or antennas	
	Retaining walls (over 4' in height)	

### ELECTRICAL

1.	Residential Inspections:	
	a. Service Inspection	\$65.00
	b. Rough Wiring Inspection	\$65.00
	c. Final Inspection	\$65.00

**Note:** For all new construction requiring all three inspections the charge will be reduced to \$175.00. All inspection fees shall be assessed and payable at time of building permit issuance. Additional inspections and any required re-inspection shall be completed at the cost of \$65.00.

**PLUMBING, MECHANICAL, HVAC**

1. Any plumbing, mechanical, and/or HVAC work not associated with a Building permit and not exempted by the Uniform Construction Code Section 403.62 Permit Requirements and Exemptions shall require a permit. \$65.00 per inspection

**SECTION C – COMMERCIAL UCC PERMIT FEES**

**PLAN REVIEW**

Non-residential \$200.00 plus \$0.05 per SF over 2,000 SF

Non-residential Renovation, Alterations \$ 50.00 plus \$7.00 per \$1,000 of estimated cost

**BUILDING**

1. Commercial, Industrial, Institutional Buildings \$100.00 plus \$0.35 per sq.ft. of floor area
  - Accessibility inspections \$ 65.00 per hr.
2. Review of revisions to previously approved plans \$ 65.00 per hr.
3. Miscellaneous structural and/or non-structural building activity not specifically exempted by the UCC, Section 403-62 Permit requirement and Exemptions and is not permitted in the Previous subsections shall require a permit \$100.00
4. Special Structures to include but not limited to towers, storage tanks, cell tower, retaining walls (over 4' in height) \$100.00 plus necessary engineer review fees required to review special structures
  - a. Building Permit fee \$100.00 plus \$75.00 per inspection as determined by inspector
5. Accessory Building \$ 50.00 plus \$0.30 per sq. ft. of floor area

**ELECTRICAL**

1. Plan Review \$ 65.00 per hour
2. Non-Residential Service 400 Amp or less \$100.00
- Non-Residential Service over 400 Amp to 1,000 Amp \$150.00
- Non-Residential Service over 1,000 Amp \$200.00
3. Rough wiring inspection \$ 80.00
4. Final Inspection \$ 80.00
5. Commercial Swimming Pool \$ 80.00 per inspection

**Note:** Additional inspections and any required re-inspections shall be completed at the cost \$80.00



## PLUMBING, MECHANICAL, HVAC

1. Any plumbing, mechanical and/or HVAC work not associated with a Building Permit and not exempted by the Uniform Construction Code Section 403.62 Permit Requirements and Exemptions shall require a permit. \$80.00 per inspection
2. Any plumbing, mechanical and/or HVAC work associated with a Building Permit shall require plumbing, mechanical and/or HVAC inspections. \$80.00 per inspection

**Note:** Additional inspections requested by the contractor and any re-inspection shall be completed at the cost of \$80.00 per inspection.

## SECTION D - MISCELLANEOUS

1. **Demolition Permit:**
  - a. Residential and detached accessory structure \$200.00
  - b. Non-residential structures \$300.00
2. **Swimming Pools and Spas:**
  - a. Above ground (except as noted in Section A) includes (1) electrical inspection \$150.00
  - b. In-ground-includes (2) electrical inspections \$300.00
3. **Public Curb and Sidewalk:**
  - a. Borough Streets with curbs and/or sidewalks \$100.00
4. On-lot infiltration bed inspections \$350.00  
(Unless secured by subdivision escrow)
5. Building Permit Renewal Fee \$ 50.00  
Building Permit Application Fee \$ 75.00
6. **Certificate of Use & Occupancy**
  - Residential \$ 75.00
  - Non-Residential \$150.00
7. **Penalties**  
Permits obtained as a result off a stop work order being issued and/or Construction installation, etc. that has been completed without permit/ Inspection Normal Fee x 2

In accordance with Act 157 of 2006, a \$4.50 state charge will be added on every permit issued.

## SECTION E - PERMIT CONDITIONS

A permit becomes invalid unless the authorized construction work begins within 180 days after the permit's issuance or if the authorized construction work permit is suspended or abandoned for 180 days after the work has commenced. A permit holder may submit a written request for an extension of time to commence construction for just cause. The building code official may grant extensions of time to commence construction in writing.

## SECTION F - THE FILING FEES FOR SUBDIVISION AND LAND DEVELOPMENTS ARE AS FOLLOWS:

Minor Subdivision	\$200 Submitted with Sketch Plan for Record
Exempted Land Development Plan	\$250 Submitted with Final Plan (Residential) \$750 Submitted with Final Plan (Non-Residential)
Auction Plan	\$300 plus \$50 per lot-Submitted with Preliminary Plan \$300 plus \$50 per lot-Submitted with Final Plan
Exempted Re-Subdivision	\$250 Submitted with Final Plan
Lot Annexation	\$200 Submitted with Sketch Plan for Record
Abbreviated Subdivision	\$300 Submitted with Final Plan
All Standard Procedure Plans	
Residential	\$300 Submitted with Sketch Plan \$500 plus \$50 per lot or dwelling unit Submitted with Preliminary Plan \$500 plus \$30 per lot or dwelling unit Submitted with Final Plan
Non-Residential	\$300 Submitted with Sketch Plan \$1,000 Submitted with Preliminary Plan \$1,000 Submitted with Final Plan

Submittal of revised plans at any stage shall be accompanied by 50% of the required initial fee for the plan stage revised and resubmitted.

Any unused portion of the fee will be returned to the subdivider.

If the costs incurred by the Borough in reviewing a subdivision or land development plan exceed the amount of the fee paid by the subdivider, prior to the Borough's endorsement of the plan, the subdivider shall pay to the Borough the amount in excess of the fee which was expended in reviewing the subdivision or land development plan.

## SECTION G – ZONING HEARING BOARD FEES ARE AS FOLLOWS:

Variance or Special Exception Appeal Residential or Commercial Use Regardless of The Zoning District	\$350.00
Variance or Special Exception Appeal Industrial Use Regardless of the Zoning District	\$500.00

**SECTION H – PAVILION RENTAL FEES ARE AS FOLLOWS:**

Rohrbach Pavilion –	Borough Residents	School District Resident
Entire Pavilion Weekends/Holidays	\$ 60.00	\$70.00
One Half Pavilion Weekends/Holidays	35.00	\$45.00
Weekdays	40.00	\$50.00
Campbell Pavilion –	Borough Residents	School District Resident
Monday through Sunday	\$35.00	\$45.00
Spaatz Pavilion		
Monday through Sunday	35.00	\$45.00

All reservations must be in the name of a Boyertown School District resident.

**SECTION I– PARK RENTAL FEE**

Non-Profit Organizations' events - 15% of net profits-\$75 minimum/\$500 maximum per day charge

**SECTION J – SALE OF MAPS & PUBLICATIONS:**

Zoning Ordinance	25.00
Subdivision & Land Development Ordinance	15.00
Borough Map	1.50

**SECTION K – ADMINISTRATION:**

Postage	Actual Cost of Mailing
Photocopies (per page)	.25
Certification (per document)	2.50
Return Check Charge	36.00
Application Fee Entry Level Civil Service Examination	25.00

**SECTION L – RENTAL UNIT PERMIT FEES ARE AS FOLLOWS:**

Single rented dwelling or dwelling unit	\$55.00
Each rented room in a rooming house	\$10.00

**SECTION M – STREET OPENING PERMITS** \$55.00

**SECTION N– GARAGE, LAWN, HOME SALES LICENSE** \$5.00

**SECTION O – SOLICITING PERMIT FEES ARE AS FOLLOWS:**

Soliciting Permits	
Carnival, Fair, Circus	\$ 25.00 per day
Concert, Lecture, art exhibition	\$ 5.00 per day
Huckster	\$ 10.00 per day
Peddler	\$ 5.00 per day
Sample Merchant	\$ 5.00 per year
Transient Wholesale or Retail Merchant	\$ 25.00 per year



**SECTION P – MUNICIPAL SERVICE RATE  
(CHAPTER 130)**

\$470.00

**SECTION Q – QUARTERLY RATES AND CHARGES FOR WATER SERVICE EFFECTIVE 1<sup>st</sup> QUARTER 2024 ARE AS FOLLOWS:**

<u>Quantity of Water</u>	<u>Quarterly Rates per 1,000 Gallons</u>
First 3,000 gallons	Included in Minimum Charge
Next 297,000 gallons	\$6.66
All in excess of 300,000 gallons	\$5.06
Quarterly minimum charge based on the size of the meter shall be as follows:	
5/8"	\$27.00
3/4"	28.55
1"	49.95
1 1/2"	114.18
2"	228.33
3"	714.22
4"	1,427.03
6"	2,140.74

The quarterly minimum charge includes a charge for the first 3,000 gallons of water consumed during the quarterly billing period.

Annual charge for automatic sprinkler connections and yard hydrants are as follows:

Sprinkler system	\$500.00
Yard fire hydrant	\$100.00

**Domestic Tapping Connection Fees are as follows:**

	<u>Capacity Part</u>	<u>Distribution Part</u>	<u>Total</u>
3/4", 5/8"	\$3,544	\$922	\$4,466
1"	\$6,348	\$1,652	\$8,000
1 1/2"	\$9,522	\$2,478	\$12,000
2"	\$12,696	\$3,304	\$16,000
3"	\$15,870	\$4,130	\$20,000
4"	\$31,739	\$8,261	\$40,000
6"	\$47,609	\$12,391	\$60,000
8"	\$63,479	\$16,521	\$80,000
10"	\$79,348	\$20,652	\$100,000

For apartment conversions in residential buildings where a water service tap upsize is not required, the fees are as follows for each additional (beyond one) rental unit:

<u>Capacity Part</u>	<u>Distribution Part</u>	<u>Total</u>
\$3,544	\$922	\$4,466

**Fire Connection Tapping Fees are as follows:**

The Tapping Fee to be charged for any fire service connection to the Water System of the Authority shall be: (a) with respect to properties connected to the water system of the Authority prior to making the fire service connection at issue, 25% of the amount of a similarly-sized domestic service connection as set forth above; and (b)

with respect to properties not connected to the water system of the Authority prior to making the fire service connection at issue, 50% of the amount of a similarly-sized domestic service connection as set forth above.

Reconnection to the water system due to voluntary or involuntary termination \$ 25.00

Water and sewer certification charge \$ 15.00

**SECTION R – QUARTERLY RATES FOR COLLECTION AND TREATMENT OF SEWAGE ARE AS FOLLOWS EFFECTIVE 1<sup>st</sup> QUARTER 2024:**

The first 3,000 gallons or less	\$70.00
All in excess of 3,000 gallons	11.67 per 1,000 gallons

The charge for new connections to the sewage system shall be \$2,000 per unit

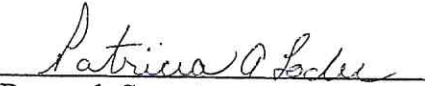
The fee for wastewater contribution permits shall be \$50.00

Reconnection to the sewage system due to voluntary or involuntary termination \$ 25.00

ADOPTED as a Resolution this 5<sup>th</sup> day of February 2024.

  
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President, Borough Council

ATTEST:

  
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Borough Secretary