

**PUBLIC WORKS COMMITTEE MEETING  
MINUTES  
March 19, 2024**

The meeting of the Public Works Committee was called to order at 7:00 p.m. by Chairman Thomas McHugh. Committee members present in addition to Mr. McHugh were Keith Endy, Jarid Miller, and ex-officio member Frank Deery.

Also present were Jeffrey Cascino, Councilman; Patricia Loder, Borough Manager; Bruce Hansley, Street Supervisor; Ralph Schoenly and Alex Eidle, Inframark LLC; Jason Newhard, SSM, Inc., and numerous interested citizens. Councilman Charles Heller arrived at approximately 7:15 p.m.

Mr. McHugh called for public comment on the agenda; no comments were forthcoming.

Mr. McHugh made a motion, second by Mr. Endy, to approve the minutes of the February 20<sup>th</sup>, 2024 meeting of the committee. The motion was approved.

**Street Supervisor Report**

Mr. Hansley reviewed the report on the activities of the street department during the month of March.

Mr. Hansley briefly addressed some difficulties encountered with the installation of the Pedestrian Crossing Signs on North and South Reading Avenue. Specifically, the location of numerous underground utilities is presenting difficulty at South Reading Avenue and Third Street, north east and west corners. On North Reading Avenue at Fifth Street, south west corner, the State Theatre marquee prohibits the installation of the signs in accordance with PennDOT standards. Mr. Hansley advised that he placed a call to Chris Lincoln, Traffic Planning and Design, for guidance on this matter. Mr. & Mrs. Shaw, representatives of the State Theatre, were in attendance to express their concern with the location of the signs. Mr. Hansley has their contact information and will keep them apprised of the matter.

Mr. Hansley reported that the contractors have completed the salt shed punch list items; however, they do have to return because some shingles blew off during the recent wind storm. The balance due the contractor for completion of the project in the amount of approximately \$5,000 remains to be paid.

Mr. Hansley advised that New Enterprise has not yet scheduled a site meeting to review and discuss the 2023 Orchard Hills paving project. Mr. Unger advised Mr. Hansley that New Enterprise has submitted a revised invoice for the work done on Spring Street. That invoice has not been provided to Mrs. Loder for payment.

Mr. Hansley reported that he received two cost proposals for right-of-way weed spraying. Ehrlich in the amount of \$7,360, and Boalton Landscaping, Inc. in the amount of \$7,285. Mr. Hansley noted that he has used Ehrlich in previous years and has been very satisfied with their work. Mr. Hansley will contact Boalton to confirm the product they use, obtain proof of a pesticide applicators business license issued by the Department of Agriculture, and confirmation that they will reapply product without charge in areas that weed growth returns. Council action to approve the selection of the contractor will occur at either the April 1<sup>st</sup> or May 6<sup>th</sup> Council Meeting.

## **Unfinished Business**

**MS4 – Curb Bump Outs** – Nothing new to report at this time.

**Town Center Parking Lot – Light Pole Replacement** – Mrs. Loder advised that TL Conrad Electric expects to complete the work within the next few weeks.

**2024 Street Reconstruction Project – Receipt of Bids April 17<sup>th</sup>** – Mrs. Loder advised the committee that bids for the 2024 Street Reconstruction Project will be received on April 17<sup>th</sup>. Mrs. Loder will email the bid results to the elected officials prior to the April 23<sup>rd</sup> Public Works Committee Meeting.

**Scoops Way Community Park** – Discussion was held on the condition of Scoops Way at the Community Park. Mr. McHugh, Mr. Endy and Mr. Miller met at the park to inspect the condition of the pavement and agree that an overlay is warranted. Mr. Maloney, Boyertown Midget Baseball League, advised that the league obtained a price quote in the amount of \$18,300; the league is willing to donate \$7,500 toward the project. The Public Works Committee is recommending that the Borough pay the remaining \$10,800. Mr. Maloney will have the paving contractor provide an invoice to the Borough in the amount of \$10,800.

Discussion was also held on the installation of removal bollards at the entrance to Scoops Way to prohibit parking in that area. The Public Works Committee agreed that removal bollards should be installed. Discussion was also held on removal of the electric panel box on Scoops Way and replacing it with ground receptacles. Mr. Maloney will meet with TL Conrad and Borough representatives to review the needs.

## **New Business**

There was no new business to discuss.

## **Public Comment**

There being no public comment and no further business to conduct a motion to adjourn the meeting at 7:45 p.m. was made by Mr. McHugh, second by Mr. Miller. The next meeting of the Public Works Committee will be held on Tuesday, April 23<sup>rd</sup>, 2024 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder  
Borough Manager