

## **Public Communication Committee**

### **Minutes**

**May 31, 2023**

The meeting of the Public Communication Committee was called to order by Chairman Jeff Cascino. Committee members present in addition to Mr. Cascino were Charles Heller, Charles Neubauer, and ex-officio member Frank Deery.

Also in attendance were Lori Carnes, Mayor; Council member Keith Endy; and Patricia Loder, Borough Manager.

Mr. Cascino called for public comment on the agenda; no comments were forthcoming.

Mr. Cascino made a motion, second by Mr. Neubauer, to approve the minutes of the April 26<sup>th</sup>, 2023 meeting. The motion was approved.

### **Unfinished Business**

**Sign – Borough Hall** Mr. Cascino recommended acceptance of the proposal submitted by Graber Letterin Sign Company. Mr. Cascino noted he would contact Mr. Graber to inquire if the proposal needed to be updated because it was submitted in December 2022. Mr. Cascino advised the committee that Isign and Fast Sign did not submit proposals. The committee agreed with Mr. Cascino's recommendation.

**Community Pool-YMCA Lease Termination Letter** – The committee reviewed a letter submitted by the Greater Philadelphia YMCA requesting a mutual agreement between the Borough and the YMCA to terminate the lease for the Community Swimming Pool effective June 30<sup>th</sup>, 2023. Mrs. Loder advised the committee that Solicitor Hartman reviewed the letter and is satisfied with it as submitted. This matter will be listed on the agenda of the June 5<sup>th</sup> meeting of Borough Council.

### **New Business**

**Sign Quotes – Municipal Parking Lot** – The committee reviewed a proposal obtained by the Main Street Manager for the installation of a sign for the new municipal parking lot on South Reading Avenue. The low bid was submitted by Graber Letterin Sign Company in the amount of \$1,240. The committee is inclined to accept the proposal; however, they have some minor questions, which presumably the Main Street Manager will be able to answer at the Council Meeting. Mrs. Loder will list this item on the agenda of the June 5<sup>th</sup> meeting of Council for discussion and possible acceptance of Graber's proposal.

### **Public Comments**

There being no further business to discuss the meeting was adjourned at 7:35 p.m. The next meeting of the Public Communication Committee will be held on Wednesday, June 28<sup>th</sup>, 2023 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder  
Borough Secretary