

**Finance Committee Meeting
Minutes
November 2, 2022**

A meeting of the Finance Committee was called to order at 7:25 p.m. by Chairman Charles Heller. Committee members present in addition to Mr. Heller were Jeff Cascino, Charles Neubauer, and ex-officio member Frank Deery.

Also in attendance were Lori Carnes, Mayor; Councilman Keith Endy; Patricia Loder, Borough Manager; and an interested citizen.

Mr. Heller called for public comment on the agenda; no comments were forthcoming.

Mr. Heller made a motion, second by Mr. Neubauer, to approve the minutes of the September 28th, 2022 meeting of the Committee. The motion was approved.

Review of Financial and Revenue and Expenditure Statements and List of Bills Paid –

The financial reports for the month of October were reviewed.

Unfinished Business

Borough Hall Landscaping – Mr. Heller reviewed with the committee the landscaping proposal provided by Justin Motta Landscaping LLC. The proposal cost is \$9,500 and includes removal of all existing shrubs, installation of mulch around the building, installation of ¾” Pocono stone and weed fabric in the parking lot beds, regrading and seeding of the stoned area on the Third Street side of the building, pressure washing the landscaping walls on the lower level of the building, and installation of 32 shrubs around the building and parking islands. Following discussion, the committee agreed to place this matter on the agenda of the November 7th meeting of Council for approval.

New Business

Street Lighting Agreement – LED Lights Town Center Parking Lot – The committee briefly reviewed a new Street Lighting Agreement provided by Met-Ed. The new agreement is required due to the change in the Town Center lighting from high pressure sodium lamps to LED. This matter will be listed on the agenda of the November 7th meeting of Council for approval.

2023 Proposed Budget – The 2023 Proposed Budget was distributed; a brief discussion was held on the proposed budget as well as the budget process. A motion to authorize the Borough Manager to advertise the 2023 Proposed Budget will be listed on the agenda of the November 7th meeting of Council for approval. Meeting dates for review of the budget will be selected at the November 7th meeting of Council.

Public Comments

There being no further business to conduct a motion to adjourn the meeting at 7:45 p.m. was made by Mr. Heller and seconded by Mr. Cascino. The next meeting of the Finance Committee is scheduled to be held on Wednesday, November 30th, 2022 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary