

**Finance Committee Meeting
Minutes
November 1, 2023**

A meeting of the Finance Committee was called to order by Chairman Charles Heller. Committee members present in addition to Mr. Heller were Charles Neubauer, and ex-officio member Frank Deery. Committee member Jeffrey Cascino was absent.

Also in attendance were Councilman Keith Endy; and Lori Carnes, Mayor.

Mr. Heller called for public comment on the agenda; no comments were forthcoming.

Mr. Heller made a motion, second by Mr. Neubauer, to approve the minutes of the September 27th, 2023 meeting of the Committee. The motion was approved.

Review of Financial and Revenue and Expenditure Statements and List of Bills Paid –

Mr. Heller stated that he reviewed the financial reports for the month of October and found no areas of concern. Mr. Heller called for questions on the reports, no questions were forthcoming.

Unfinished Business

Boyer Swimming Pools, Inc. – Main Pool Miscellaneous Repairs to Expansion Joints & Shell Repairs – Mr. Heller reported that Boyer Swimming Pools, Inc. has completed this work.

Boyer Swimming Pools, Inc. Winterization of Main Pool & Splashpad – Mr. Heller reported that winterization of the main pool and splashpad has been completed by Boyer Swimming Pools, Inc. and Borough staff have filled the pool with water to the winter level.

Aquatic Facility Design Proposal for Assessment Services – Mr. Heller noted that following the October meeting of Borough Council he and Mr. Neubauer along with Mr. Cascino and Mrs. Loder met with Brent Boyer to clarify the Proposal for Assessment Services. All were satisfied with the answers provided. Mrs. Loder was directed to execute the proposal so that Mr. Boyer could begin assessment of the facility while the miscellaneous repairs were being addressed and the pool was empty. Delaying execution of the proposal until after the November 6th meeting of Borough Council would have meant that Mr. Boyer would not have been able to complete the assessment this year, and would have delayed work on the assessment to the spring of 2024. Mr. Heller noted that the Finance Committee will recommend Borough Council affirm Mrs. Loder's execution of the Assessment Services Proposal at the November 6th meeting of Council. Mr. Boyer expects to have the Assessment Report completed and delivered to the Borough in December.

Concord Public Finance Project and Financing Sewer System Capital Projects – Mr. Heller stated that as previously reported, bank loan proposals are due on November 10th.

New Business

2024 Proposed Budget – Mr. Heller noted that the 2024 Proposed Budget is complete and distributed to all elected officials. The Finance Committee will recommend that Borough Council authorize the Borough Manager to advertise the 2024 Proposed Budget for a ten-day public inspection period. Mr. Heller also noted that dates to review the Proposed Budget will be selected at the November 6th meeting of Council.

Public Comments

There being no further business to conduct a motion to adjourn the meeting was made by Mr. Heller, seconded by Mr. Neubauer. The next meeting of the Finance Committee is scheduled to be held on Wednesday, November 29th, 2023 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary