

BOROUGH OF BOYERTOWN COUNCIL MEETING

August 7, 2023

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Present in addition to Mr. Deery were council members Charles Heller, Jeffrey Cascino, Charles Neubauer and Gene Gabel. Council members Keith Endy and Barry Christman were absent.

Also in attendance were Lorraine Carnes, Mayor; Patricia Loder, Borough Manager; Christopher Hartman, Solicitor; and interested citizens.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; no comments were forthcoming.

Mr. Neubauer made a motion, second by Mr. Cascino, to approve the minutes of the July 3rd and 25th, 2023 meetings of Council. The motion was approved.

Finance, Charles Heller

Mr. Heller made a motion, second by Mr. Gabel, to approve the lists of Revenues, Expenditures and Bills for July 2023. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

General Fund – 01	
Balance in Bank 6/30/2023	\$1,077,863.63
Receipts	140,165.68
Expenditures	205,360.85
Balance in Bank 7/31/2023	\$1,012,668.46
Tank Maintenance Fund - 04	
Balance in Bank 6/30/2023	\$ 483,665.09
Receipts	27,193.17
Expenditures	0.00
Balance in Bank 7/31/2023	\$ 510,858.26
Water Fund – 06	
Balance in Bank 6/30/2023	\$ 558,459.32
Receipts	318,784.38
Expenditures	363,805.26
Balance in Bank 7/31/2023	\$ 513,438.44
Sewer Fund – 08	
Balance in Bank 6/30/2023	\$ 470,291.38
Receipts	263,895.79
Expenditures	305,781.07
Balance in Bank 7/31/2023	\$ 428,406.10

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Recreation Fund – 09

Balance in Bank 6/30/2023	\$ 125,670.40
Receipts	1,129.33
Expenditures	0.00
Balance in Bank 7/31/2023	\$ 126,799.73

Colonial Corners Fund – 13

Balance in Bank 6/30/2023	\$ 34,677.49
Receipts	1,149.02
Expenditures	244.60
Balance in Bank 7/31/2023	\$ 35,581.91

Trail Feasibility Study Fund – 15

Balance in Bank 6/30/2023	\$ 3,631.93
Receipts	15.29
Expenditures	0.00
Balance in Bank 7/31/2023	\$ 3,647.22

Capital Improvement General Fund – 17

Balance in Bank 6/30/2023	\$1,969,219.56
Receipts	8,729.07
Expenditures	21,868.18
Balance in Bank 7/31/2023	\$1,956,080.45

Forest Management – 19

Balance in Bank 6/30/2023	\$ 136,867.33
Receipts	613.31
Expenditures	0.00
Balance in Bank 7/31/2023	\$ 137,480.64

Capital Improvement Water Fund – 20

Balance in Bank 6/30/2023	\$ 826,647.36
Receipts	111,734.23
Expenditures	1,391.95
Balance in Bank 7/31/2023	\$ 936,989.64

Capital Improvement Sewer Fund – 30

Balance in Bank 6/30/2023	\$ 226,016.32
Receipts	101,116.06
Expenditures	0.00
Balance in Bank 7/31/2023	\$ 327,132.38

Liquid Fuels Fund – 35

Balance in Bank 6/30/2023	\$ 168,425.16
Receipts	754.70
Expenditures	0.00
Balance in Bank 7/31/2023	\$ 169,179.86

Mr. Heller made a motion, second by Mr. Cascino, to authorize the Borough Manager to obtain a price quotation from Boyer Pools to reseal the joints and winterize the community swimming pool. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Utilities – Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of June 2023:

During the month of June 2023, a total of 25,401,000 gallons of water was processed through the water filter plant for an average of 853,000 gallons per day.

The totals came from these sources:

Trout Run	27,042,000
Ironstone	-0-
Boyertown Reservoir	5,983,000
Pumping from Trout Run	30 days
Pumping from Ironstone	0 days

Trout Run is at a level of 592.170 feet with approximately 261,000,000 gallons of water. Popodickon Reservoir is at a level of 38 feet with approximately 34,600,000 gallons of water. Precipitation in June was 3.7 inches.

Mr. Deery made a motion, second by Mr. Heller, to affirm execution of Change Order #1 submitted by Bachman Roofing, Building & Remodeling, Inc. in the amount of \$37,899.00 to install a tapered insulation system to the new roof at the Water Treatment Plant, total contract price with this Change Order is \$156,516.00. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of June 2023:

	Average Effluent	NPDES Maximum Allowed
BOD	2.00 mg/l	20.0 mg/l
Ammonia Nitrogen	.11 mg/l	1.6 mg/l
Phosphorus	.89 mg/l	1.5 mg/l
Suspended Solids	5.0 mg/l	20.0 mg/l
	Average Effluent	NPDES Maximum Allowed
Fecal Coliform	2/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of June was 316,000 gallons.

Public Works, Barry Christman

The following report on the activities of the Street Department personnel during the month of July was submitted:

During the month of July Street Department personnel hot patched alleys, painted yellow curbs, trimmed trees within the public right-of-way, mowed grass, and performed maintenance on the rain garden bump outs. Department personnel also emptied trash cans in the public right-of-way, and performed routine maintenance on borough buildings, equipment, and vehicles.

House, Gene Gabel

Mr. Gabel made a motion, second by Mr. Neubauer, to approve a Park Use Agreement with the Rotary Club of Boyertown for use of the community park on October 7th, 2023 for the annual Boyertown Rotary Fall Frolic 5K. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Gabel made a motion, second by Mr. Cascino, to approve a Community Yard Sale event on Saturday, September 2nd, 2023; participants will be required to obtain a yard sale permit, the \$5.00 fee will be waived; the event will be advertised by the Borough in a local newspaper for a cost not to exceed \$100.00. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Neubauer, Mr. Gabel and Mr. Deery. The motion was approved.

Mr. Gabel made a motion, second by Mr. Neubauer to approve a Park Use Agreement with the Boyertown Community Library for the annual Disco Golf Tournament Fundraiser to be held on September 30, 2023. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Neubauer, Mr. Gabel and Mr. Deery. The motion was approved.

Public Communication, Jeffrey Cascino

Mr. Cascino made a motion, second by Mr. Gabel, to rescind approval of the purchase of a one sided identification sign for Borough Hall in the amount of \$10,475.00, and authorize the purchase of a two sided sign in the amount of \$11,575.00 from Graber Letterin Sign Company. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Park and Recreation Board, Barry Christman

Mayor Carnes reported that the Board will host a Fall Festival on Sunday October 15th at the Community Park.

Planning Commission, Charles Neubauer

The following Code Enforcement Report for the month of July, as provided by Systems Design Engineering, Inc. was submitted. SDE issued three UCC Permits, and two zoning

permits; Notices of Violation were issued for numerous property maintenance code violations, and nineteen rental unit inspections were done. The Miscellaneous Permit Report reflected the issuance of five yard sale permits and three street opening permits.

Police and Public Safety, Charles Neubauer

Mr. Neubauer made a motion, second by Mr. Gabel, to approve a handicap parking space at 614 Rhoads Avenue. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Neubauer made a motion, second by Mr. Heller, to approve the Boyertown Rotary Club’s 5K Run to be held on October 7th, 2023 in accordance with the course map provided to the Borough, conditioned upon approval of the 5K Run by Colebrookdale Township and Douglass Township, Montgomery County, and receipt of a certificate of liability insurance naming the Borough additional insured; this is a “share the road’ event. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Neubauer made a motion, second by Mr. Gabel, to authorize the Borough Manager to request approval from PennDOT to install pedestrian cross walk signs at West Philadelphia Avenue and Walnut Street; East Philadelphia Avenue and Franklin Street; South Reading Avenue and Third Street, and North Reading Avenue and Fifth Street. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Police Activities, Mayor Lorraine Carnes

The following Police Activities Report for the month of July 2023 was submitted:

Total Incidents	289
Criminal Arrests	5
Vehicle Arrests	94
Accidents	16

The Borough’s Parking Enforcement Officer issued forty two parking meter tickets.

Mayor Carnes reported on the Mayor’s activities during the Month of July. The report reflected the Mayor’s attendance at meetings of the Borough, Rotary Club, Historical Society, United Way, Bahr’s Mill, BABB and BMBA. Mayor Carnes also attended the Pennsylvania State Mayor’s Association Annual Conference.

Building a Better Boyertown Main Street Manager, Ellen Martignetti

Mrs. Martignetti was unable to attend tonight’s meeting; however, she did submit to Borough Council a report for the month of July.

Solicitor

No Report

Mr. Deery called for public comment and recognized Mr. Charles Haddad who reviewed with Council details of the planned visit to Boyertown by the Board of Directors of the Pottstown Health & Wellness Foundation. The Board will tour the Community Park on August 29th beginning at 5:15 p.m. A dinner and presentations will take place at the Grind beginning at 6:15 p.m.

Mr. Deery then recognized Feebie Koehler a resident of Colebrookdale Township who expressed her support for continued operation of the community pool.

Mr. Deery recognized Mr. Salvatore Gallina proprietor of Carmelo's Pizza. Mr. Gallina requested the Borough issue permits to park at meters. Mr. Gallina stated that his delivery drivers park at the meters in front of the business and are receiving tickets. Mr. Gallina was advised that the request would be referred to the Police and Public Safety Committee for consideration.

There being no further comment or business to conduct, a motion to adjourn the meeting at 7:40 p.m. was made by Mr. Neubauer, second by Mr. Cascino. The next meeting of Boyertown Borough Council will be held on Tuesday, September 5th, 2023 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary