

BOROUGH OF BOYERTOWN COUNCIL MEETING
July 3, 2023

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Present in addition to Mr. Deery were council members Keith Endy, Charles Heller, Barry Christman, Jeffrey Cascino, Charles Neubauer and Gene Gabel.

Also in attendance were Lorraine Carnes, Mayor; Christopher Hartman, Solicitor; and interested citizens.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; no comments were forthcoming.

Mr. Deery made a motion, second by Mr. Cascino, to approve the minutes of the June 5th, 2023 meeting of Council. The motion was approved.

Finance, Charles Heller

Mr. Heller made a motion, second by Mr. Cascino, to approve the lists of Revenues, Expenditures and Bills for June 2023. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

General Fund – 01	
Balance in Bank 5/31/2023	\$1,113,875.56
Receipts	127,212.16
Expenditures	163,224.09
Balance in Bank 6/30/2023	\$1,077,863.63
Tank Maintenance Fund - 04	
Balance in Bank 5/31/2023	\$ 481,603.04
Receipts	2,062.05
Expenditures	0.00
Balance in Bank 6/30/2023	\$ 483,665.09
Water Fund – 06	
Balance in Bank 5/31/2023	\$ 443,834.84
Receipts	392,917.23
Expenditures	277,384.20
Balance in Bank 6/30/2023	\$ 559,367.87
Sewer Fund – 08	
Balance in Bank 5/31/2023	\$ 441,173.71
Receipts	185,532.12
Expenditures	156,444.14
Balance in Bank 6/30/2023	\$ 470,261.69

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Recreation Fund – 09

Balance in Bank 5/31/2023	\$ 109,013.62
Receipts	25,119.89
Expenditures	8,463.11
Balance in Bank 6/30/2023	\$ 125,670.40

Colonial Corners Fund – 13

Balance in Bank 5/31/2023	\$ 34,113.30
Receipts	808.79
Expenditures	244.60
Balance in Bank 6/30/2023	\$ 34,677.49

Trail Feasibility Study Fund – 15

Balance in Bank 5/31/2023	\$ 3,617.33
Receipts	14.60
Expenditures	0.00
Balance in Bank 6/30/2023	\$ 3,631.93

Capital Improvement General Fund – 17

Balance in Bank 5/31/2023	\$1,939,680.53
Receipts	29,539.03
Expenditures	0.00
Balance in Bank 6/30/2023	\$1,969,219.56

Forest Management – 19

Balance in Bank 5/31/2023	\$ 136,283.81
Receipts	583.52
Expenditures	0.00
Balance in Bank 6/30/2023	\$ 136,867.33

Capital Improvement Water Fund – 20

Balance in Bank 5/31/2023	\$ 811,290.32
Receipts	15,357.04
Expenditures	0.00
Balance in Bank 6/30/2023	\$ 826,647.36

Capital Improvement Sewer Fund – 30

Balance in Bank 5/31/2023	\$ 320,239.34
Receipts	1,152.39
Expenditures	95,375.41
Balance in Bank 6/30/2023	\$ 226,016.32

Liquid Fuels Fund – 35

Balance in Bank 5/31/2023	\$ 167,707.12
Receipts	718.04
Expenditures	0.00
Balance in Bank 6/30/2023	\$ 168,425.16

Public Utilities – Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of May 2023:

During the month of May 2023, a total of 24,515,000 gallons of water was processed through the water filter plant for an average of 730,000 gallons per day.

The totals came from these sources:

Trout Run	16,494,000
Ironstone	-0-
Boyertown Reservoir	13,621,000
Pumping from Trout Run	29 days
Pumping from Ironstone	0 days

Trout Run is at a level of 595.420 feet with approximately 288,000,000 gallons of water. Popodickon Reservoir is at a level of 37.5 feet with approximately 32,000,000 gallons of water. Precipitation in May was .1 inch.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of May 2023:

	Average Effluent	NPDES Maximum Allowed
BOD	2.00 mg/l	20.0 mg/l
Ammonia Nitrogen	.22 mg/l	3.6 mg/l
Phosphorus	.48 mg/l	1.5 mg/l
Suspended Solids	4.00 mg/l	20.0 mg/l
	Average Effluent	NPDES Maximum Allowed
Fecal Coliform	4/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of May was 310,000 gallons.

Public Works, Barry Christman

The following report on the activities of the Street Department personnel during the month of June was submitted:

During the month of June Street Department personnel patched potholes, replaced parking meter batteries, delivered barricades and trash cans for the Philadelphia Avenue Street Fair, mowed grass, and performed routine maintenance on the rain garden bump outs. Department personnel also emptied trash cans in the public right of way, and performed routine maintenance on borough buildings, equipment, and vehicles.

Mr. Christman made a motion, second by Mr. Gabel, to authorize Systems Design Engineering, Inc. to advertise for bids for the construction of a municipal salt shed. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

House, Gene Gabel

Mr. Gabel made a motion, second by Mr. Heller, to appoint Jayne McHugh, 136 College Street, to the Park and Recreation Board, term to expire first Monday of January 2026. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Communication, Jeffrey Cascino

Mr. Cascino reviewed with Council two price quotes submitted by Graber Letterin Sign Company for a building identification sign to be installed in the front yard of Borough Hall. The first proposal is for a 2 sided sign at a cost of \$11,375.00. The second proposal is for a 1 sided sign at a cost of \$10,475.00. Mr. Cascino asked Council which sign type is preferred.

Following discussion, Mr. Cascino made a motion, second by Mr. Neubauer, to accept the proposal submitted by Graber Letterin Sign Company in the amount of \$10,475.00 for a one-sided 48” x 84” x 13” internally LED lit aluminum sign mounted between 2 brick pillars with stone end caps identifying Borough Hall. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Park and Recreation Board, Barry Christman

No report

Planning Commission, Charles Neubauer

The following Code Enforcement Report for the month of June, as provided by Systems Design Engineering, Inc. was submitted. SDE issued three UCC Permits, and four zoning permits; Notices of Violation were issued for numerous property maintenance code violations, and four rental unit inspections were done.

Discussion was held on correspondence received from Colebrookdale Township concerning amendments to the Joint Zoning Ordinance to add Airbnb regulations, and solar farms, and inquiring if the Borough has any interest in updating the 2005 Joint Comprehensive Plan. Solicitor Hartman addressed the subject and agreed that the Planning Commission should consider the addition of regulations governing short term residential rentals. It was agreed that solar farms are not a concern for the Borough; however, solar panels as an accessory use should be considered. Regarding updating of the 2005 Joint Comprehensive Plan it was determined that land use and economic conditions have not changed in the Borough; therefore the Borough has no need to update the JCP. Council suggested Solicitor Hartman contact the Colebrookdale Township Solicitor to inquire if the Township has a draft amendment to the JZO regarding short term rentals that the Borough Planning Commission could review.

Following discussion, a motion was made by Mr. Neubauer, second by Mr. Gabel, to authorize the solicitor to contact the Colebrookdale Township Solicitor to inquire if the Township has prepared a draft amendment to the Joint Zoning Ordinance and if so to request a copy of the draft for review by the Borough Planning Commission. The roll call vote reflected

the following members voting “yes:”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Neubauer, Mr. Gabel and Mr. Deery. The motion was approved.

Police and Public Safety, Charles Neubauer

No report

Police Activities, Mayor Lorraine Carnes

The following Police Activities Report for the month of June 2023 was submitted:

Total Incidents	331
Criminal Arrests	17
Vehicle Arrests	115
Accidents	16
Parking Tickets	2

Mayor Carnes reported on the Mayor’s activities during the Month of June. The report reflected the Mayor’s attendance at meetings of the Borough, Rotary Club, Historical Society, United Way, and Bahr’s Mill, as well as participating in Boyertown Fun Days and the Philadelphia Avenue Street Fair. Mayor Carnes also participated as a Judge for the 8th grade project at the Boyertown Middle School West and attended a press conference at the Colebrookdale Railroad held by Congresswoman Dean.

Building a Better Boyertown Main Street Manager, Ellen Martignetti

Mrs. Martignetti was unable to attend tonight’s meeting; however, she did submit to Borough Council a report for the month of June.

Solicitor

No Report

Mr. Deery called for public comment and recognized Mr. Gabel who commented on the Federal Grant Award to the Colebrookdale Railroad in the amount of \$16 million. Mr. Gabel expressed his opinion that the railroad should repair the railroad bridge on East Fourth Street. Mr. Cascino and Mayor Carnes stated that the grant is to be used for track replacement and bridge repairs. Mrs. Loder will contact Mr. Guest to confirm what bridges will be repaired.

There being no further comment or business to conduct, a motion to adjourn the meeting was made by Mr. Neubauer, second by Mr. Heller. The next meeting of Boyertown Borough Council will be held on Monday, August 7th, 2023 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary