

BOROUGH OF BOYERTOWN COUNCIL MEETING

June 5, 2023

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Present in addition to Mr. Deery were council members Keith Endy, Barry Christman, Jeffrey Cascino, Charles Neubauer and Gene Gabel. Councilman Charles Heller was absent.

Also in attendance were Lorraine Carnes, Mayor; Christopher Hartman, Solicitor; Ellen Martignetti, Main Street Manager, and numerous interested citizens.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; and recognized Mr. Clayton Leister who expressed his appreciation for the recognition of Boyertown Ambulance noting they are an important asset. Mr. Leister also commented on the closing of the community swimming pool stating the borough waited too long to make a decision concerning the pool. He also expressed his support for the YMCA as an important part of the community.

Mr. Deery then recognized Mr. Jim Boyer, Chief of the Boyertown Community Ambulance Service. Chief Boyer and Mayor Carnes presented life-saving award certificates and CPR Save pins to first responders who responded to a 911 call for a forty one year old male who was experiencing a cardiac event. Chief Boyer explained that a Berks County Communications Center Dispatcher provided CPR instructions to the patients' wife, which she used until the Eastern Berks Regional Police arrived and applied their AED to the patient. Advanced Cardiac Care continued when Boyertown Ambulance and Boyertown Area Fire & Rescue personnel arrived on scene implementing additional use of the AED and administering medications. The patients' life was saved by the Advanced Cardiac Care provided by the first responders. Chief Boyer recognized Allysa Arndt as the Paramedic who responded to the call. The Chief noted that Ms. Arndt joined the Boyertown Ambulance at the age of fourteen and continued her training having just recently received her Paramedic Certification. This incident was Ms. Arndt's first cardiac arrest as a Certified Paramedic. The patient, his wife and children were in attendance and expressed their deep appreciation to all the first responders.

Council members expressed their appreciation to the first responders for their service. President Deery announced a brief recess of the meeting to allow photos to be taken of the family and first responders.

Upon reconvening, Mr. Neubauer made a motion, second by Mr. Gabel, to approve the minutes of the May 1st, 2023 meeting of Council. The motion was approved.

Finance, Charles Heller

Mr. Deery made a motion, second by Mr. Neubauer, to approve the lists of Revenues, Expenditures and Bills for May 2023. The roll call vote reflected the following members voting "yes": Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

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General Fund – 01

Balance in Bank 4/30/2023	\$1,078,531.73
Receipts	290,339.30
Expenditures	254,995.47
Balance in Bank 5/31/2023	\$1,113,875.56

Tank Maintenance Fund - 04

Balance in Bank 4/30/2023	\$ 479,515.35
Receipts	2,087.69
Expenditures	0.00
Balance in Bank 5/31/2023	\$ 481,603.04

Water Fund – 06

Balance in Bank 4/30/2023	\$ 513,767.59
Receipts	74,861.69
Expenditures	143,340.08
Balance in Bank 5/31/2023	\$ 445,289.20

Sewer Fund – 08

Balance in Bank 4/30/2023	\$ 465,006.44
Receipts	76,137.91
Expenditures	99,970.64
Balance in Bank 5/31/2023	\$ 441,173.71

Recreation Fund – 09

Balance in Bank 4/30/2023	\$ 120,721.88
Receipts	1,307.94
Expenditures	13,016.20
Balance in Bank 5/31/2023	\$ 109,013.62

Colonial Corners Fund – 13

Balance in Bank 4/30/2023	\$ 32,858.07
Receipts	1,744.43
Expenditures	489.20
Balance in Bank 5/31/2023	\$ 34,113.30

Trail Feasibility Study Fund – 15

Balance in Bank 4/30/2023	\$ 3,602.54
Receipts	14.79
Expenditures	0.00
Balance in Bank 5/31/2023	\$ 3,617.33

Capital Improvement General Fund – 17

Balance in Bank 4/30/2023	\$1,989,384.92
Receipts	8,550.09
Expenditures	58,254.48
Balance in Bank 5/31/2023	\$1,939,680.53

Forest Management – 19	
Balance in Bank 4/30/2023	\$ 135,693.04
Receipts	590.77
Expenditures	0.00
Balance in Bank 5/31/2023	\$ 136,283.81
Capital Improvement Water Fund – 20	
Balance in Bank 4/30/2023	\$ 803,261.18
Receipts	8,029.14
Expenditures	0.00
Balance in Bank 5/31/2023	\$ 811,290.32
Capital Improvement Sewer Fund – 30	
Balance in Bank 4/30/2023	\$ 318,666.12
Receipts	1,573.22
Expenditures	0.00
Balance in Bank 5/31/2023	\$ 320,239.34
Liquid Fuels Fund – 35	
Balance in Bank 4/30/2023	\$ 166,986.77
Receipts	720.35
Expenditures	0.00
Balance in Bank 5/31/2023	\$ 167,707.12

Public Utilities – Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of April 2023:

During the month of April 2023, a total of 21,893,000 gallons of water was processed through the water filter plant for an average of 730,000 gallons per day.

The totals came from these sources:

Trout Run	19,923,000
Ironstone	-0-
Boyertown Reservoir	7,573,000
Pumping from Trout Run	30 days
Pumping from Ironstone	0 days

Trout Run is at a level of 593.670 feet with approximately 279,000,000 gallons of water. Popodickon Reservoir is at a level of 37.5 feet with approximately 33,300,000 gallons of water. Precipitation in April was 2.3 inches.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of April 2023:

	Average Effluent	NPDES Maximum Allowed
BOD	2.00 mg/l	20.0 mg/l

Ammonia Nitrogen	.35 mg/l	4.8 mg/l
Phosphorus	1.30 mg/l	1.5 mg/l
Suspended Solids	4.00 mg/l	20.0 mg/l
	Average Effluent	NPDES Maximum Allowed
Fecal Coliform	3/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of April was 338,000 gallons.

Public Works, Barry Christman

The following report on the activities of the Street Department personnel during the month of May was submitted:

During the month of May Street Department personnel completed annual spring street sweeping, patched potholes, mowed grass, and removed branches and brush from the Community Park. Department personnel also emptied trash cans in the public right of way, and performed routine maintenance on borough buildings, equipment, and vehicles.

Mr. Christman made a motion, second by Mr. Gabel, to authorize execution of Change Order #4 Rain Garden Bump-Out Project to extend contract time to May 4, 2023. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

House, Gene Gabel

Mr. Gabel made a motion, second by Mr. Christman, to approve Ordinance Number 02-2023 adopting the 2018 International Property Maintenance Code. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Communication, Jeffrey Cascino

Mr. Cascino made a motion, second by Mr. Neubauer, to confirm a mutual agreement between the Borough of Boyertown and the Greater Philadelphia YMCA to terminate the lease governing the operation of the Boyertown Community Pool, effective date of the transfer of responsibility for the leased premises including the removal of personal property, transfer of utilities and insurance is June 30th, 2023. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Discussion was held on a proposal submitted by Graber Letterin Sign Company in the amount of \$1,240 for the purchase of signage for the municipal parking lot located at 25 South Reading Avenue. Following discussion on a name for the lot it was decided to name the lot Town Center West. The Town Center Parking Lot, formerly known as the Inner Core Parking Lot, will be designated Town Center East.

Mr. Cascino made a motion, second by Mr. Neubauer, to accept the Graber Letterin Sign Company proposal in the amount of \$ 1,240.00 submitted on April 27, 2023. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel and Mr. Deery. The motion was approved.

Park and Recreation Board, Barry Christman

Mr. Christman reported that Fun Days at the Community Park was well attended. Mr. Christman also noted that the board will sponsor an electronic recycling and shred event in the park on Saturday, October 14th, and a Fall Festival event to be held in the park on Sunday, October 15th.

Planning Commission, Charles Neubauer

The following Code Enforcement Report for the month of May, as provided by Systems Design Engineering, Inc. was submitted. SDE issued six UCC Permits, and two zoning permits; Notices of Violation were issued for numerous property maintenance code violations, and forty five rental unit inspections were done. The miscellaneous permit report reflected the issuance of three yard sale permits.

A review of the Preliminary/Final Subdivision Plan for 406 & 408 East Fourth Street was undertaken. Following review, Mr. Neubauer made a motion, second by Mr. Gabel, to approve the request for waivers of the Subdivision and Land Development Ordinance Sections 171.10, to allow submission as a Preliminary/Final Plan; 171.19.C.1, concerning minimum street width required by ordinance to be 36’ cartway and 56’ ROW, existing condition is 29’ cartway and 50’ ROW; and 171.17 E.20 a, requiring 2’ contours. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Neubauer made a motion, second by Mr. Endy, to approve the Preliminary/Final Subdivision Plan of 406 & 408 East Fourth Street conditioned upon completion of all items listed in the SSM review letter dated May 16th, 2023, and the addition of a shared access easement for the private walkway to the front porches. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Police and Public Safety, Charles Neubauer

Mr. Neubauer made a motion, second by Mr. Cascino, to approve Ordinance 03-2023 to establish a 60’ loading zone at 704 East Fourth Street, Monday through Friday 7:00 a.m. to 5:00 p.m. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Neubauer made a motion, second by Mr. Christman, to approve a handicap parking sign at 346 South Reading Avenue. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Police Activities, Mayor Lorraine Carnes

The following Police Activities Report for the month of May 2023 was submitted:

Total Incidents	356
Criminal Arrests	14
Vehicle Arrests	153
Accidents	15
Parking Tickets	45

The Borough Parking Enforcement Officer issued 32 parking meter tickets and 47 time limit parking tickets.

Mayor Carnes reported on the Mayor's activities during the Month of May. The report reflected the Mayor's attendance at meetings of the Borough, Rotary Club, United Way, BMBA, Community Assessment Committee, and participation in the Memorial Day Parade.

Building a Better Boyertown Main Street Manager, Ellen Martignetti

Mrs. Martignetti reviewed with the committee activities of the BaBB during the month of May. Boyertown Heritage Day participation was 150; positive feedback about the event was received. The Farmer's Market opened for the season on June 1st. It will be open on the first and third Thursday evenings of every month June through September from 4:00 p.m. to 8:00 p.m. BaBB is hosting a contest for a new design for the mural at Rita's Water Ice. A new business, B-Town Nutrition, will open at 9 S Washington Street in July. A salad/sandwich shop will open in July at 48 S Reading Avenue; a business name has not been decided.

Solicitor

Solicitor Hartman briefly reviewed the agreement between the Borough and BaBB pertaining to the "Before I Die" Project. Following discussion, Mr. Neubauer made a motion, second by Mr. Endy, to approve the agreement with the BaBB for the Before I Die Project. The roll call vote reflected the following members voting "yes": Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Deery called for public comment and recognized Mr. Charles Haddad who informed Council that the Board of Directors of the Pottstown Health and Wellness Foundation have scheduled a visit to the Boyertown Community Park on Tuesday, August 29th to tour the grounds and to observe the various improvements at the park that have been funded by the Foundation. Mr. Haddad requested Borough Council to participate in the tour; details will follow.

Mr. Deery then recognized Mr. Clayton Leister, who commented on the importance of the Boyertown Ambulance. He also commented on the lack of handicap accessibility to the administrative office of Borough Hall. He also suggested the addition of patio benches on the lawn along Washington Street, and thanked Council for offering participation in Council meetings via Zoom.

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There being no further comment or business to conduct, a motion to adjourn the meeting was made by Mr. Neubauer, second by Mr. Cascino. The next meeting of Boyertown Borough Council will be held on Monday, July 3th, 2023 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary