

BOROUGH OF BOYERTOWN COUNCIL MEETING
May 1, 2023

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Present in addition to Mr. Deery were council members Keith Endy, Charles Heller, Barry Christman, Jeffrey Cascino, Charles Neubauer and Gene Gabel.

Also in attendance were Lorraine Carnes, Mayor; Patricia Loder, Borough Manager; Christopher Hartman, Solicitor; Ellen Martignetti, Main Street Manager, and numerous interested citizens.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; and recognized Ms. Shannon Mitchell, of Wissinger Road, Boyertown. Ms. Mitchell expressed the importance of a community pool for use by children attending summer camps and low income children. Ms. Mitchell also expressed her hope that a solution can be found which will enable the pool to be reopened in the future.

Mrs. Martignetti stated her opinion that the pool is a great asset to the community and offered to assist.

Mr. Neubauer made a motion, second by Mr. Gabel, to approve the minutes of the April 3rd and 18th, 2023 meetings of Council. The motion was approved.

Finance, Charles Heller

Mr. Heller made a motion, second by Mr. Neubauer, to approve the lists of Revenues, Expenditures and Bills for April 2023. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

General Fund – 01	
Balance in Bank 3/31/2023	\$ 325,597.10
Receipts	907,485.76
Expenditures	155,226.91
Balance in Bank 4/30/2023	\$1,077,855.95
Tank Maintenance Fund - 04	
Balance in Bank 3/31/2023	\$ 477,572.65
Receipts	0.00
Expenditures	0.00
Balance in Bank 4/30/2023	\$ 477,572.65
Water Fund – 06	
Balance in Bank 3/31/2023	\$ 375,075.41
Receipts	460,683.40
Expenditures	323,273.75
Balance in Bank 4/30/2023	\$ 512,485.06

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Sewer Fund – 08

Balance in Bank 3/31/2023	\$ 419,789.59
Receipts	222,446.66
Expenditures	178,615.79
Balance in Bank 4/30/2023	\$ 463,620.46

Recreation Fund – 09

Balance in Bank 3/31/2023	\$ 117,763.17
Receipts	3,100.00
Expenditures	600.00
Balance in Bank 4/30/2023	\$ 120,263.17

Colonial Corners Fund – 13

Balance in Bank 3/31/2023	\$ 32,307.90
Receipts	426.00
Expenditures	0.00
Balance in Bank 4/30/2023	\$ 32,733.90

Trail Feasibility Study Fund – 15

Balance in Bank 3/31/2023	\$ 3,588.79
Receipts	0.00
Expenditures	0.00
Balance in Bank 4/30/2023	\$ 3,588.79

Capital Improvement General Fund – 17

Balance in Bank 3/31/2023	\$1,986,859.48
Receipts	0.00
Expenditures	5,598.75
Balance in Bank 4/30/2023	\$1,981,260.73

Forest Management – 19

Balance in Bank 3/31/2023	\$ 135,143.29
Receipts	0.00
Expenditures	0.00
Balance in Bank 4/30/2023	\$ 135,143.29

Capital Improvement Water Fund – 20

Balance in Bank 3/31/2023	\$ 856,250.28
Receipts	0.00
Expenditures	56,484.75
Balance in Bank 4/30/2023	\$ 799,765.53

Capital Improvement Sewer Fund – 30

Balance in Bank 3/31/2023	\$ 356,370.30
Receipts	0.00
Expenditures	39,675.30
Balance in Bank 4/30/2023	\$ 316,695.00

Liquid Fuels Fund – 35	
Balance in Bank 3/31/2023	\$ 165,635.25
Receipts	697.20
Expenditures	0.00
Balance in Bank 4/30/2023	\$ 166,332.45

Public Utilities – Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of March 2023:

During the month of March 2023, a total of 23,872,000 gallons of water was processed through the water filter plant for an average of 789,000 gallons per day.

The totals came from these sources:

Trout Run	19,983,000
Ironstone	-0-
Boyertown Reservoir	9,285,000
Pumping from Trout Run	31 days
Pumping from Ironstone	0 days

Trout Run is at a level of 593.420 feet with approximately 275,000,000 gallons of water. Popodickon Reservoir is at a level of 37.5 feet with approximately 33,300,000 gallons of water. Precipitation in March was 3.6 inches.

Mr. Endy made a motion, second by Mr. Gabel, to approve Resolution Number 05-01-23 amending the Schedule of Fees charged by the Borough to increase water rates effective second quarter of 2023. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of March 2023:

	Average Effluent	NPDES Maximum Allowed
BOD	2.00 mg/l	20.0 mg/l
Ammonia Nitrogen	.25 mg/l	4.8 mg/l
Phosphorus	.74 mg/l	1.5 mg/l
Suspended Solids	4.00 mg/l	20.0 mg/l
	Average Effluent	NPDES Maximum Allowed
Fecal Coliform	2/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of March was 399,000 gallons.

Public Works, Barry Christman

The following report on the activities of the Street Department personnel during the month of April was submitted:

During the month of April Street Department personnel worked in the community park on spring clean-up, including building maintenance and stump grinding. Department personnel also emptied trash cans in the public right of way, started spring street sweeping, mowed grass and performed routine maintenance on borough buildings, equipment, and vehicles.

Mr. Christman made a motion, second by Mr. Cascino, to award the 2023 Annual Paving Project to New Enterprise Stone & Lime Co. Inc., 167 New Enterprise Drive, Leesport, PA in the amount of \$350,372.20 conditioned upon receipt of bonds and insurance satisfactory to the Borough. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

House, Gene Gabel

Mr. Gabel made a motion, second by Mr. Neubauer, to appoint Barry Pierce, 108 N Walnut Street to the Boyertown Water Authority to complete the unexpired term of the late Marianne Deery, term to expire January 2025. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Gabel made a motion, second by Mr. Heller, to authorize the solicitor to advertise for adoption at the June 5th, 2023 Borough Council Meeting Ordinance Number 02-2023 adopting the 2018 International Property Maintenance Code. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Communication, Jeffrey Cascino

Mr. Cascino made a motion, second by Mr. Neubauer, to authorize release of the Borough Council statement concerning closure of the Community Swimming Pool for the 2023 season. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Park and Recreation Board, Barry Christman

Mr. Christman reported that the Park and Recreation Board’s first event of the year, Earthfest, was held on April 22nd and was well attended. Mr. Christman stated that the next event is Fun Days, which will be held on June 1, 2 and 3.

Planning Commission, Charles Neubauer

The following Code Enforcement Report for the month of April, as provided by Systems Design Engineering, Inc. was submitted. SDE issued eight UCC Permits, and seven zoning permits; Notices of Violation were issued for numerous property maintenance code violations. The miscellaneous permit report reflected the issuance of five street opening permits, and two soliciting permits.

Mr. Haddad requested to be recognized; and stated that inspection criteria for rental properties includes elimination of tripping hazards. Mr. Haddad inquired why rental property owners are not required to replace public sidewalk that is in poor condition as a condition of issuance of a rental unit permit. Solicitor Hartman stated that absent a Borough wide sidewalk enforcement program it would be discriminatory on the part of the Borough to impose this requirement only on owners of rental properties.

Police and Public Safety, Charles Neubauer

Mr. Neubauer made a motion, second by Mr. Heller, to authorize the solicitor to amend the Code of Ordinances to approve a loading zone at 704 East Fourth Street and to authorize advertising the ordinance for adoption at the June 5th meeting of Borough Council. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Police Activities, Mayor Lorraine Carnes

The following Police Activities Report for the month of April 2023 was submitted:

Total Incidents	341
Criminal Arrests	8
Vehicle Arrests	133
Accidents	10

The Borough Parking Enforcement Officer issued 40 parking meter tickets and 36 time limit parking tickets.

Mayor Carnes reported on the Mayor’s activities during the Month of April. The report reflected the Mayor’s attendance at meetings of the Borough, Rotary Club, Community Leadership Group, United Way, BMBA, Regional Police Commission, and Community Assessment Committee. Mayor Carnes also participated in the Coming Out of Hibernation event, a ribbon cutting ceremony for the Ironstone, Morning Star and Boyertown Ambulance Easter Egg Hunt, and the Citizen of the Year Banquet.

Building a Better Boyertown Main Street Manager, Ellen Martignetti

Mrs. Martignetti reviewed with the committee activities of the BaBB during the month of May. She shared with Council a sketch of the chalkboard for the “Before I Die” project. Mrs. Martignetti advised Council that BaBB and Studio B are requesting a change in the location of the chalkboard. It was proposed to be installed on the sidewalk of the Central House property

adjacent to the Community Walkway. BaBB and Studio B are now requesting permission to install it on the west side of the walkway in front of the row of trees. Mrs. Martignetti stated that it will be anchored into the concrete. Solicitor Hartman will draft an agreement similar to a Park Use Agreement for the project.

Mrs. Martignetti also discussed with Council a new event this year entitled “Heritage Day”, which will be held on May 20th from 10:00 a.m. to 4:00 p.m. The event is being marketed as a history mystery. Mrs. Martignetti expressed concern about participants crossing South Reading Avenue at Third Street and sought input from Council. Discussion was held on the subject and all agreed the Borough will purchase “yield to pedestrian in crosswalk” signs for use during the event.

Solicitor

No report.

Mr. Deery then recognized Mr. Clayton Leister who commented concerning lack of a handicap accessible entrance to the main office of Borough Hall, lack of handicap parking at Brakeman’s Café, and stated the Colebrookdale Railroad should open their parking lot for public use.

Mr. Deery then recognized Mr. Haddad who advised Council that the concern he raised previously about the Boyertown Picklers use of the Rotary Club as the sponsoring organization for the Picklers Pickleball Tournaments has been resolved. Several members of the Boyertown Picklers have agreed to join the Rotary Club.

Mr. Deery then recognized Mr. Steffy who noted that since the Borough hired a part-time parking enforcement officer there is great improvement in parking throughout the Borough. Mr. Steffy did express concern that individuals are still parking in alleyways.

Mr. Deery then recognized Mrs. Martignetti who suggested the Borough consider use of a mobile parking application, which could be offered as an alternative to putting money in a meter.

There being no further comment or business to conduct, a motion to adjourn the meeting at 7:50 p.m. was made by Mr. Neubauer, second by Mr. Christman. The next meeting of Boyertown Borough Council will be held on Monday, June 5th, 2023 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary