

BOROUGH OF BOYERTOWN COUNCIL MEETING
December 4, 2023

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Present in addition to Mr. Deery were council members Charles Heller, Barry Christman, Jeffrey Cascino, Keith Endy, Charles Neubauer and Gene Gabel.

Also in attendance were Lorraine Carnes, Mayor; Patricia Loder, Borough Manager; Ellen Martignetti, Main Street Manager; Christopher Hartman, Solicitor; and interested citizens.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; no comments were forthcoming.

Mr. Cascino made a motion, second by Mr. Neubauer, to approve the minutes of the November 6th and 21st, 2023 meetings of Council. The motion was approved.

Finance, Charles Heller

Mr. Heller made a motion, second by Mr. Gabel, to approve the lists of Revenues, Expenditures and Bills for November 2023. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

General Fund – 01	
Balance in Bank 10/31/2023	\$ 760,239.41
Receipts	70,695.56
Expenditures	256,879.27
Balance in Bank 11/30/2023	\$ 574,055.70
Tank Maintenance Fund - 04	
Balance in Bank 10/31/2023	\$ 517,968.02
Receipts	2,360.41
Expenditures	0.00
Balance in Bank 11/30/2023	\$ 520,328.43
Water Fund – 06	
Balance in Bank 10/31/2023	\$ 657,816.06
Receipts	67,586.80
Expenditures	305,463.28
Balance in Bank 11/30/2023	\$ 419,939.58
Sewer Fund – 08	
Balance in Bank 10/31/2023	\$ 467,638.07
Receipts	55,051.91
Expenditures	75,643.49
Balance in Bank 11/30/2023	\$ 447,046.49

Recreation Fund – 09	
Balance in Bank 10/31/2023	\$ 128,866.34
Receipts	530.03
Expenditures	600.00
Balance in Bank 11/30/2023	\$ 128,796.37
Colonial Corners Fund – 13	
Balance in Bank 10/31/2023	\$ 35,296.87
Receipts	608.47
Expenditures	0.00
Balance in Bank 11/30/2023	\$ 35,905.34
Trail Feasibility Study Fund – 15	
Balance in Bank 10/31/2023	\$ 3,694.70
Receipts	15.74
Expenditures	0.00
Balance in Bank 11/30/2023	\$ 3,710.44
Capital Improvement General Fund – 17	
Balance in Bank 10/31/2023	\$2,016,470.02
Receipts	9,143.10
Expenditures	33,604.08
Balance in Bank 11/30/2023	\$1,992,009.04
Forest Management – 19	
Balance in Bank 10/31/2023	\$ 139,394.00
Receipts	635.23
Expenditures	0.00
Balance in Bank 11/30/2023	\$ 140,029.23
Capital Improvement Water Fund – 20	
Balance in Bank 10/31/2023	\$ 767,244.17
Receipts	3,375.77
Expenditures	0.00
Balance in Bank 11/30/2023	\$ 770,619.94
Capital Improvement Sewer Fund – 30	
Balance in Bank 10/31/2023	\$ 335,685.20
Receipts	1,511.51
Expenditures	0.00
Balance in Bank 11/30/2023	\$ 337,196.71
Liquid Fuels Fund – 35	
Balance in Bank 10/31/2023	\$ 171,534.29
Receipts	781.65
Expenditures	0.00
Balance in Bank 11/30/2023	\$ 172,315.94

Public Utilities – Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of October 2023:

During the month of October 2023, a total of 23,406,000 gallons of water was processed through the water filter plant for an average of 787,000 gallons per day.

The totals came from these sources:

Trout Run	21,365,000
Ironstone	-0-
Boyertown Reservoir	8,880,000
Pumping from Trout Run	31 days
Pumping from Ironstone	0 days

Trout Run is at a level of 587.170 feet with approximately 200,000,000 gallons of water. Popodickon Reservoir is at a level of 35.5 feet with approximately 28,300,000 gallons of water. Precipitation in October was one inch.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of September 2023:

	Average Effluent	NPDES Maximum Allowed
BOD	2.00 mg/l	20.0 mg/l
Ammonia Nitrogen	.05 mg/l	1.6 mg/l
Phosphorus	.76 mg/l	1.5 mg/l
Suspended Solids	11.0 mg/l	20.0 mg/l
	Average Effluent	NPDES Maximum Allowed
Fecal Coliform	4/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of October was 310,000 gallons.

Mr. Endy made a motion, second by Mr. Heller, to award the Madison Street Sanitary Sewer Replacement Project Base Bid in the amount of \$1,471,905.00 and Alternate Bid in the amount of \$131,765.00 to Doli Construction, Chalfont, PA, conditioned upon completion of financing required to complete the project. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Works, Barry Christman

The following report on the activities of the Street Department personnel during the month of November was submitted:

During the month of November Street Department personnel continued annual leaf pick-up, trimmed trees within the right of way, performed maintenance on the stormwater raingardens and winterized the community park. Department personnel also emptied trash cans in the public right of way, and performed routine maintenance on borough buildings, equipment, and vehicles.

House, Gene Gabel

Mr. Gabel made a motion, second by Mr. Neubauer, to authorize the Borough Manager to advertise the 2024 Borough Meeting Schedule. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Communication, Jeffrey Cascino

No report

Park and Recreation Board, Barry Christman

Mr. Christman reported that the Board is currently selecting dates for the 2024 events.

Planning Commission, Charles Neubauer

The following Code Enforcement Report for the month of November as provided by Systems Design Engineering, Inc. was submitted. SDE issued four UCC Permits, and four zoning permits. Notices of Violation were issued for numerous property maintenance code violations, and forty four rental unit inspections were done. The Miscellaneous Permit Report reflected the issuance of no miscellaneous permits during the month.

Police and Public Safety, Charles Neubauer

Mr. Neubauer made a motion, second by Mr. Cascino, to approve Resolution Number 12-04-2023 to adopt the Hazard Vulnerability Assessment and Mitigation Plan Update for the Borough of Boyertown. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Police Activities, Mayor Lorraine Carnes

The following Police Activities Report for the month of November 2023 was submitted:

Total Incidents	239
Criminal Arrests	10
Vehicle Arrests	76
Accidents	21

The Borough’s Parking Enforcement Officer issued seventy nine parking tickets.

Mayor Carnes reported on the Mayor's activities during the month of November. The report reflected the Mayor's attendance at meetings of the Borough and participation in numerous meetings of civic groups and local organizations including the Rotary Club, Historical Society, Berks Mont Business Association, and United Way.

Building a Better Boyertown Main Street Manager, Ellen Martignetti

Mrs. Martignetti reviewed a monthly report of activities by BaBB. The complete report is on file in the Borough Administrative Office.

Solicitor

Mr. Hartman briefly reviewed with Council Ordinance Number 04-2023 setting forth the borough's intent to accept the bank loan proposal submitted by Quakertown National Bank for a two million dollar General Obligation Note with a twenty year term to fund sewer projects. The initial interest rate is 4.875% for seven years; thereafter a variable rate of 3.199% with a cap rate of 6.50%. Mr. Deery made a motion, second by Mr. Endy, to approve Ordinance Number 04-2023 setting forth the Borough's intent to issue a General Obligation Note, Series of 2024, in the maximum principal amount of Two Million dollars. The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

There being no further comment or business to conduct, a motion to adjourn the meeting at 7:35 p.m. was made by Mr. Neubauer, second by Mr. Heller. The next meeting of Boyertown Borough Council will be held on Tuesday, January 2nd, 2024 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary