

BOROUGH OF BOYERTOWN COUNCIL MEETING
November 7, 2022

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Present in addition to Mr. Deery were Barry Christman, Jeffrey Cascino, Keith Endy, Charles Neubauer and Gene Gabel. Council member Charles Heller was absent.

Also in attendance were Lorraine Carnes, Mayor; Patricia Loder, Borough Manager; Christopher Hartman, Solicitor; Ellen Martignetti, BaBB Main Street Manager; and interested citizens.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment and recognized Mr. Charles Haddad who suggested property owners on East Philadelphia Avenue be required to replace their curbing if PennDOT plans to overlay Philadelphia Avenue in 2023.

Mr. Deery made a motion, second by Mr. Gabel, to approve the minutes of the October 3rd, 2022 meeting of Council. The motion was approved.

Finance, Charles Heller

Mr. Neubauer made a motion, second by Mr. Endy, to approve the lists of Revenues, Expenditures and Bills for October 2022. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel and Mr. Deery. The motion was approved.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

General Fund – 01	
Balance in Bank 9/30/2022	\$ 848,422.55
Receipts	540,677.68
Expenditures	203,459.51
Balance in Bank 10/31/2022	\$1,185,640.72
Tank Maintenance Fund - 04	
Balance in Bank 9/30/2022	\$ 452,096.90
Receipts	26,220.37
Expenditures	0.00
Balance in Bank 10/31/2022	\$ 478,317.27
Water Fund – 06	
Balance in Bank 9/30/2022	\$ 782,755.91
Receipts	239,819.02
Expenditures	359,863.53
Balance in Bank 10/31/2022	\$ 662,711.40

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Sewer Fund – 08

Balance in Bank 9/30/2022	\$ 544,348.63
Receipts	170,256.24
Expenditures	251,253.92
Balance in Bank 10/31/2022	\$ 463,350.95

Recreation Fund – 09

Balance in Bank 9/30/2022	\$ 109,833.28
Receipts	1,447.72
Expenditures	552.13
Balance in Bank 10/31/2022	\$ 110,728.87

Colonial Corners Fund – 13

Balance in Bank 9/30/2022	\$ 29,671.24
Receipts	717.87
Expenditures	489.20
Balance in Bank 10/31/2022	\$ 29,899.91

Trail Feasibility Study Fund – 15

Balance in Bank 9/30/2022	\$ 3,520.56
Receipts	8.47
Expenditures	0.00
Balance in Bank 10/31/2022	\$ 3,529.03

Capital Improvement General Fund – 17

Balance in Bank 9/30/2022	\$1,756,464.79
Receipts	5,180.36
Expenditures	433,923.29
Balance in Bank 10/31/2022	\$1,327,721.86

Forest Management – 19

Balance in Bank 9/30/2022	\$ 132,329.70
Receipts	353.95
Expenditures	0.00
Balance in Bank 10/31/2022	\$ 132,683.65

Capital Improvement Water Fund – 20

Balance in Bank 9/30/2022	\$ 924,262.99
Receipts	102,848.72
Expenditures	2,782.50
Balance in Bank 10/31/2022	\$ 1,024,329.21

Capital Improvement Sewer Fund – 30	
Balance in Bank 9/30/2022	\$ 374,692.81
Receipts	101,046.65
Expenditures	0.00
Balance in Bank 10/31/2022	\$ 475,739.46
Liquid Fuels Fund – 35	
Balance in Bank 9/30/2022	\$ 154,916.44
Receipts	412.57
Expenditures	100,000.00
Balance in Bank 10/31/2022	\$ 55,329.01
American Rescue Plan – 95	
Balance in Bank 9/30/2022	\$ 429,135.21
Receipts	478.96
Expenditures	429,135.21
Balance in Bank 10/31/2022	\$ 478.96

Mr. Neubauer made a motion, second by Mr. Cascino, to accept the proposal submitted by Justin Motta Landscaping LLC in the amount of \$9,500 for landscaping at Borough Hall. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel and Mr. Deery. The motion was approved.

Mr. Neubauer made a motion, second by Mr. Gabel, to authorize the Council President to execute the Street Lighting Agreement with Metropolitan Edison Company. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Neubauer made a motion, second by Mr. Endy, to authorize the Borough Manager to advertise the 2023 Proposed Budget for a 10-day public inspection period. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Neubauer made a motion, second by Mr. Christman, to authorize the Borough Manager to advertise Special Meetings of Council for the purpose of review of the 2023 Proposed Budget to be held on November 22nd and 30th and December 5th at 6:00 p.m. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Utilities – Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of September 2022:

During the month of September 2022, a total of 21,737,000 gallons of water was processed through the water filter plant for an average of 725,000 gallons per day.

The totals came from these sources:

Trout Run	33,993,000
Ironstone	-0-
Boyertown Reservoir	182,000
Pumping from Trout Run	30 days
Pumping from Ironstone	0 days

Trout Run is at a level of 595.170 feet with approximately 297,000,000 gallons of water. Popodickon Reservoir is at a level of 38 feet with approximately 34,200,000 gallons of water. Precipitation in September was 4.1 inches.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of September 2022:

	Average Effluent	NPDES Maximum Allowed
BOD	2.00 mg/l	20.0 mg/l
Ammonia Nitrogen	.06 mg/l	4.8 mg/l
Phosphorus	.42 mg/l	1.5 mg/l
Suspended Solids	4.00 mg/l	20.0 mg/l
	Average Effluent	NPDES Maximum Allowed
Fecal Coliform	6/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of September was 360,000 gallons.

Public Works, Barry Christman

The following report on the activities of the Street Department personnel during the month of October was submitted:

During the month of October Street Department personnel mowed grass, cleaned catch basins, installed street signs, emptied trash cans in the public right of way, provided barricades and trash barrels for the annual Halloween Parade, swept streets following the parade, began the annual collection of leaves, and performed routine maintenance on borough buildings, equipment, and vehicles.

Mr. Christman made a motion, second by Mr. Gabel to affirm the Borough Managers execution of Change Order #1, 2022 Annual Road Project, reflecting a decrease in the contract price of \$13,949.01, the final contract price incorporating this Change Order is \$369,734.34. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Christman made a motion, second by Mr. Neubauer, to affirm the Borough Managers execution of Change Order #1, rain garden bump outs, increasing the contract price in the amount of \$3,825.00, bringing the current contract price with this Change Order to \$257,994.75, and to increase the contract time by 45 calendar days, current contract time including this Change Order is 105 calendar days. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

House, Gene Gabel

No report.

Public Communication, Jeffrey Cascino

Mr. Cascino announced that the Borough’s new website is now live. Borough staff will continue to add additional information to the website.

Park and Recreation Board, Barry Christman

No report.

Planning Commission, Charles Neubauer

The following Code Enforcement Report for the month of October 2022, as provided by Systems Design Engineering, Inc. was submitted. SDE issued five UCC Permits and four Zoning Permits. Forty six rental units were inspected and numerous notices of violation were issued for property maintenance code violations. The miscellaneous permit report reflected the issuance of three street opening permits, one yard sale permit, and one soliciting permit.

Police and Public Safety, Charles Neubauer

Mr. Neubauer made a motion, second by Mr. Endy, to authorize the solicitor to advertise Ordinance No. 2022-04 amending Chapter 184, Vehicles and Traffic, to establish 3-hour time limit parking in the municipal parking lot at 23 South Reading Avenue, for adoption at the December 5th, 2022 Borough Council Meeting. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel and Mr. Deery. The motion was approved.

Mr. Neubauer made a motion, second by Mr. Endy, to approve the Building a Better Boyertown Chillin on Main Event to be held on Saturday, December 3rd, 2022 on Philadelphia Avenue between Reading Avenue and Washington Street; Philadelphia Avenue to be closed from 8:30 a.m. to 4:00 p.m. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel and Mr. Deery. The motion was approved.

Mr. Neubauer made a motion, second by Mr. Gabel, to suspend enforcement of meter parking and time limit parking regulations in the Town Center Parking Lot on Friday, November 25th; Saturday, November 26th; Friday, December 2nd; and Saturday, December 3rd, 2022. The roll call vote reflected the following members voting “yes”: Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Police Activities, Mayor Lorraine Carnes

The following Police Activities Report for the month of October 2022 was submitted:

Total Incidents	199
Criminal Arrests	7
Vehicle Arrests	64
Accidents	13

The Borough Parking Enforcement Officer issued 62 parking meter tickets and 34 time limit parking tickets.

Mayor Carnes reported on the Mayor’s activities during the Month of October. The report reflected the Mayor’s attendance at meetings of the Borough; Rotary Club, Lions Club, Berks Community Foundation, and BaBB Board of Directors, as well as participation in a luncheon with Senator Mensch, Boyertown Halloween Parade, BMBA Wine Walk, Pickfest, BaBB volunteer breakfast, Karver Memorial Dedication, and Boyertown Park and Recreation Boards Fall Festival Event.

Building a Better Boyertown

Mrs. Martignetti reviewed with Council a written report on the activities of the organization during the Month of October. Mrs. Martignetti noted that planning for the upcoming Chillin On Main event is ongoing and is scheduled to be held on December 3rd. November 26th is Shop Small Saturday, and November 29th is Giving Tuesday. BASH art students are making Bears for the windows of downtown businesses. There will be a hidden holiday image and a free scavenger “Hidden Pictures” hunt during the month of December. In addition, BaBB will attend the November 23rd meeting of the Boyertown Planning Commission to discuss with the Commission a zoning overlay district.

Solicitor

No report.

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Mr. Deery called for public comment and recognized Mr. Paul Eckert a resident of Rhoads Avenue. Mr. Eckert was following up with Council to inquire about the Borough's plan for control of weed growth within the public right of way without the use of glyphosate based products. Mr. Eckert expressed concern that a horticultural product for weed control may be difficult to obtain in a timely manner if the Borough does not act quickly. Mr. Deery advised Mr. Eckert that the Public Works Committee of Borough Council has been and continues to gather information on the subject in order for the committee to make an informed recommendation on the matter to Borough Council.

Mr. Deery then recognized Mr. Clayton Leister who complimented Borough Council on the new municipal website.

Mr. Deery then recognized Mr. Charles Haddad who commented that the new municipal parking lot on South Reading Avenue is in the same location as the old Borough Hall. Mr. Haddad suggested that perhaps naming of the lot could be tied to the old Borough Hall. Mr. Haddad also commented that Council should consider purchasing property that could be used for a municipal parking lot for the residents of the Borough. Mr. Haddad noted that often residents use their garage for storage of possessions rather than their vehicle. This is creating alleys that are quite congested with cars parked along the alleyway.

There being no further comment or business to conduct, a motion to adjourn the meeting at 7:48 p.m. was made by Mr. Neubauer, second by Mr. Christman. The next meeting of Boyertown Borough Council will be held on Monday, December 5th, 2022 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary