

**BOROUGH OF BOYERTOWN COUNCIL MEETING**  
**November 6, 2023**

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Present in addition to Mr. Deery were council members Charles Heller, Barry Christman, Jeffrey Cascino, Keith Endy, Charles Neubauer and Gene Gabel.

Also in attendance were Lorraine Carnes, Mayor; Patricia Loder, Borough Manager; Ellen Martignetti, Main Street Manager; Christopher Hartman, Solicitor; and interested citizens.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; no comments were forthcoming.

Mr. Neubauer made a motion, second by Mr. Cascino, to approve the minutes of the October 2<sup>nd</sup>, 2023 meeting of Council. The motion was approved.

**Finance, Charles Heller**

Mr. Heller made a motion, second by Mr. Neubauer, to approve the lists of Revenues, Expenditures and Bills for October 2023. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

General Fund – 01	
Balance in Bank 9/30/2023	\$ 874,176.21
Receipts	106,595.13
Expenditures	220,531.93
Balance in Bank 10/31/2023	\$ 760,239.41
Tank Maintenance Fund - 04	
Balance in Bank 9/30/2023	\$ 515,554.99
Receipts	2,413.03
Expenditures	0.00
Balance in Bank 10/31/2023	\$ 517,968.02
Water Fund – 06	
Balance in Bank 9/30/2023	\$ 691,102.62
Receipts	239,688.48
Expenditures	272,497.25
Balance in Bank 10/31/2023	\$ 658,293.85
Sewer Fund – 08	
Balance in Bank 9/30/2023	\$ 483,449.65
Receipts	211,264.74
Expenditures	227,076.32
Balance in Bank 10/31/2023	\$ 467,638.07

Recreation Fund – 09	
Balance in Bank 9/30/2023	\$ 127,951.49
Receipts	3,404.85
Expenditures	2,490.00
Balance in Bank 10/31/2023	\$ 128,866.34
Colonial Corners Fund – 13	
Balance in Bank 9/30/2023	\$ 34,979.80
Receipts	561.67
Expenditures	244.60
Balance in Bank 10/31/2023	\$ 35,296.87
Trail Feasibility Study Fund – 15	
Balance in Bank 9/30/2023	\$ 3,678.57
Receipts	16.13
Expenditures	0.00
Balance in Bank 10/31/2023	\$ 3,694.70
Capital Improvement General Fund – 17	
Balance in Bank 9/30/2023	\$2,027,796.84
Receipts	9,465.86
Expenditures	20,792.68
Balance in Bank 10/31/2023	\$2,016,470.02
Forest Management – 19	
Balance in Bank 9/30/2023	\$ 138,744.61
Receipts	649.39
Expenditures	0.00
Balance in Bank 10/31/2023	\$ 139,394.00
Capital Improvement Water Fund – 20	
Balance in Bank 9/30/2023	\$ 898,236.98
Receipts	30,207.39
Expenditures	161,200.20
Balance in Bank 10/31/2023	\$ 767,244.17
Capital Improvement Sewer Fund – 30	
Balance in Bank 9/30/2023	\$ 330,139.99
Receipts	5,545.21
Expenditures	0.00
Balance in Bank 10/31/2023	\$ 335,685.20
Liquid Fuels Fund – 35	
Balance in Bank 9/30/2023	\$ 170,735.20
Receipts	799.09
Expenditures	0.00
Balance in Bank 10/31/2023	\$ 171,534.29

Mr. Heller made a motion, second by Mr. Gabel, to affirm the Borough Manager’s execution of the proposal provided by Aquatic Facility Design, Inc., Millersburg, PA in the amount of \$11,500.00 to conduct a survey and assessment of the pool to examine the options for repair and assign costs to those options. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Endy, to authorize the Borough Manager to advertise the 2024 Budget for a ten day public inspection period. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Neubauer, to authorize the Borough Manager to advertise Special Meetings of Borough Council for the purpose of review of the 2024 Proposed Budget to be held on November 21<sup>st</sup> and November 29<sup>th</sup> at 6:00 p.m. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Gabel, to approve Resolution Number 11-06-23 to designate Frank J. Deery, Council President, as the official to execute all documents pertaining to the Borough’s application for a Statewide Local Share Assessment Grant on behalf of the Boyertown YMCA. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

**Public Utilities – Water, Keith Endy**

The following Water Supply and Use Report was submitted for the month of September 2023:

During the month of September 2023, a total of 23,620,000 gallons of water was processed through the water filter plant for an average of 787,000 gallons per day.

The totals came from these sources:

Trout Run	21,114,000
Ironstone	-0-
Boyertown Reservoir	8,798,000
Pumping from Trout Run	30days
Pumping from Ironstone	0 days

Trout Run is at a level of 588.670 feet with approximately 216,000,000 gallons of water. Popodickon Reservoir is at a level of 37.3 feet with approximately 32,600,000 gallons of water. Precipitation in September was 5.8 inches.

Mr. Endy made a motion, second by Mr. Heller, to accept the offer of \$3,500 for a 20' wide easement for an overhead electric line and an overhead fiber optic cable line on the Borough's Cannon Hill property located on Englesville Road in accordance with the provided plan, subject to preparation and recording of a written easement agreement acceptable to the Borough Manager and Solicitor. The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

### **Public Utilities – Sewer, Keith Endy**

The following Wastewater Treatment Report was submitted for the month of September 2023:

	<b>Average Effluent</b>	<b>NPDES Maximum Allowed</b>
BOD	2.00 mg/l	20.0 mg/l
Ammonia Nitrogen	.05 mg/l	1.6 mg/l
Phosphorus	1.28 mg/l	1.5 mg/l
Suspended Solids	11.0 mg/l	20.0 mg/l
	<b>Average Effluent</b>	<b>NPDES Maximum Allowed</b>
Fecal Coliform	92/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of September was 397,000 gallons.

### **Public Works, Barry Christman**

The following report on the activities of the Street Department personnel during the month of October was submitted:

During the month of October Street Department personnel performed crack sealing on numerous streets, mowed grass, and assisted with set up and clean up for the Boyertown Halloween Parade. Department personnel also emptied trash cans in the public right of way, prepared the community park for a Disc Golf and Pickleball Tournament, and performed routine maintenance on borough buildings, equipment, and vehicles.

### **House, Gene Gabel**

No report

### **Public Communication, Jeffrey Cascino**

No report

### **Park and Recreation Board, Barry Christman**

Mr. Christman reported that the Board's 2023 slate of events have been completed for the year and planning of the 2024 events is underway.

**Planning Commission, Charles Neubauer**

The following Code Enforcement Report for the month of October as provided by Systems Design Engineering, Inc. was submitted. SDE issued four UCC Permits, and ten zoning permits. Notices of Violation were issued for numerous property maintenance code violations, and thirty five rental unit inspections were done. The Miscellaneous Permit Report reflected the issuance of one soliciting permit.

**Police and Public Safety, Charles Neubauer**

No report

**Police Activities, Mayor Lorraine Carnes**

The following Police Activities Report for the month of October 2023 was submitted:

Total Incidents	292
Criminal Arrests	11
Vehicle Arrests	70
Accidents	10

The Borough's Parking Enforcement Officer issued forty one parking meter tickets.

Mayor Carnes reported on the Mayor's activities during the Month of October. The report reflected the Mayor's attendance at meetings of the Borough and participation in numerous meetings of civic groups and local organizations.

**Building a Better Boyertown Main Street Manager, Ellen Martignetti**

Mrs. Martignetti reviewed a monthly report of activities by BaBB. The complete report is on file in the Borough Administrative Office.

**Solicitor**

There being no further comment or business to conduct, a motion to adjourn the meeting at 7:35 p.m. was made by Mr. Neubauer, second by Mr. Heller. The next meeting of Boyertown Borough Council will be held on Monday, December 4<sup>th</sup>, 2023 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder  
Borough Secretary