

BOROUGH OF BOYERTOWN COUNCIL MEETING
October 2, 2023

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Present in addition to Mr. Deery were council members Charles Heller, Barry Christman, Keith Endy, Charles Neubauer and Gene Gabel. Council member Jeffrey Cascino was absent.

Also in attendance were Lorraine Carnes, Mayor; Patricia Loder, Borough Manager; Ellen Martignetti, Main Street Manager; Christopher Hartman, Solicitor; and interested citizens.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; no comments were forthcoming.

Mr. Neubauer made a motion, second by Mr. Christman, to approve the minutes of the September 5th, 2023 meeting of Council. The motion was approved.

Finance, Charles Heller

Mr. Heller made a motion, second by Mr. Gabel, to approve the lists of Revenues, Expenditures and Bills for September 2023. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

General Fund – 01	
Balance in Bank 8/31/2023	\$ 904,288.56
Receipts	150,189.37
Expenditures	180,301.72
Balance in Bank 9/30/2023	\$ 874,176.21
Tank Maintenance Fund - 04	
Balance in Bank 8/31/2023	\$ 513,234.26
Receipts	2,320.73
Expenditures	0.00
Balance in Bank 9/30/2023	\$ 515,554.99
Water Fund – 06	
Balance in Bank 8/31/2023	\$ 522,298.60
Receipts	485,534.64
Expenditures	316,405.96
Balance in Bank 9/30/2023	\$ 691,427.28
Sewer Fund – 08	
Balance in Bank 8/31/2023	\$ 428,105.19
Receipts	235,986.22
Expenditures	180,687.23
Balance in Bank 9/30/2023	\$ 483,404.18

Recreation Fund – 09	
Balance in Bank 8/31/2023	\$ 127,155.37
Receipts	1,321.12
Expenditures	525.00
Balance in Bank 9/30/2023	\$ 127,951.49
Colonial Corners Fund – 13	
Balance in Bank 8/31/2023	\$ 34,247.84
Receipts	976.56
Expenditures	244.60
Balance in Bank 9/30/2023	\$ 34,979.80
Trail Feasibility Study Fund – 15	
Balance in Bank 8/31/2023	\$ 3,663.07
Receipts	15.50
Expenditures	0.00
Balance in Bank 9/30/2023	\$ 3,678.57
Capital Improvement General Fund – 17	
Balance in Bank 8/31/2023	\$1,946,336.38
Receipts	84,030.72
Expenditures	2,570.26
Balance in Bank 9/30/2023	\$2,027,796.84
Forest Management – 19	
Balance in Bank 8/31/2023	\$ 138,120.06
Receipts	624.55
Expenditures	0.00
Balance in Bank 9/30/2023	\$ 138,744.61
Capital Improvement Water Fund – 20	
Balance in Bank 8/31/2023	\$ 941,240.71
Receipts	4,196.87
Expenditures	47,200.60
Balance in Bank 9/30/2023	\$ 898,236.98
Capital Improvement Sewer Fund – 30	
Balance in Bank 8/31/2023	\$ 328,653.88
Receipts	1,486.11
Expenditures	0.00
Balance in Bank 9/30/2023	\$ 330,139.99
Liquid Fuels Fund – 35	
Balance in Bank 8/31/2023	\$ 169,966.68
Receipts	1,536.53
Expenditures	768.01
Balance in Bank 9/30/2023	\$ 170,735.20

Mr. Heller stated that he is tabling the motion to execute the proposal provided by Aquatic Facility Design, Inc. to conduct a survey and assessment of the pool for the purpose of examination of options for repair and assignment of costs to those options. Mr. Heller further stated that he, Mr. Neubauer and Mr. Cascino plan to schedule a meeting with Aquatic Facility Design to confirm their understanding of the proposal and the expected results of the assessment.

Mr. Heller made a motion, second by Mr. Neubauer, to authorize the Borough Manager to execute the proposal provided by Boyer Swimming Pools, Inc., Millersburg, PA in the amount of \$11,300 for miscellaneous repairs to expansion joints and shell repairs to the pool to facilitate a more watertight structure during the winter months. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Gabel, to authorize the Borough Manager to execute the proposal provided by Boyer Swimming Pools, Inc., Millersburg, PA for complete winterization of the main pool and splash pad for an anticipated cost of \$4,900; the service will be billed time and materials of \$85.00 per man hour including travel time should it exceed \$4,900. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Endy, to authorize Concord Public Finance to circulate Requests for Proposals for a General Obligation Note Series of 2023 in the amount of \$2,300,000 for financing of Sewer System Capital Projects. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Utilities – Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of August 2023:

During the month of August 2023, a total of 25,250,000 gallons of water was processed through the water filter plant for an average of 773,000 gallons per day.

The totals came from these sources:

Trout Run	22,829,000
Ironstone	-0-
Boyertown Reservoir	8,532,000
Pumping from Trout Run	31 days
Pumping from Ironstone	0 days

Trout Run is at a level of 590.170 feet with approximately 243,000,000 gallons of water. Popodickon Reservoir is at a level of 37.5 feet with approximately 33,300,000 gallons of water. Precipitation in August was 4.2 inches.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of August 2023:

	Average Effluent	NPDES Maximum Allowed
BOD	2.00 mg/l	20.0 mg/l
Ammonia Nitrogen	.03 mg/l	1.6 mg/l
Phosphorus	.88 mg/l	1.5 mg/l
Suspended Solids	13.0 mg/l	20.0 mg/l
	Average Effluent	NPDES Maximum Allowed
Fecal Coliform	36/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of August was 357,000 gallons.

Mr. Endy made a motion, second by Mr. Heller, to authorize SSM, Inc. to advertise the Madison/Rhoads Sewer Main Replacement Project for receipt of bids on November 20th, 2023. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Endy, Mr. Neubauer, Mr. Gabel and Mr. Deery. The motion was approved.

Public Works, Barry Christman

The following report on the activities of the Street Department personnel during the month of September was submitted:

During the month of September Street Department personnel performed maintenance on the rain garden bump-outs, patched streets and alleys, mowed grass, and prepared the community park for two community events. Department personnel also emptied trash cans in the public right of way, swept the Town Center Parking Lot in preparation for the Oktoberfest Event, and performed routine maintenance on borough buildings, equipment, and vehicles.

House, Gene Gabel

No report

Public Communication, Jeffrey Cascino

No report

Park and Recreation Board, Barry Christman

Mr. Christman reported that the Board will host a Recycling and Shred Event at the Community Park on October 14th and a Fall Festival event on Sunday October 15th.

Planning Commission, Charles Neubauer

The following Code Enforcement Report for the month of September as provided by Systems Design Engineering, Inc. was submitted. SDE issued six UCC Permits, and one zoning permit; Notices of Violation were issued for numerous property maintenance code violations, and twenty-five rental unit inspections were done. The Miscellaneous Permit Report reflected the issuance of one street opening permit.

Police and Public Safety, Charles Neubauer

Mr. Neubauer made a motion, second by Mr. Endy, to approve a handicap parking sign at 22 South Jefferson Street. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Police Activities, Mayor Lorraine Carnes

The following Police Activities Report for the month of September 2023 was submitted:

Total Incidents	257
Criminal Arrests	13
Vehicle Arrests	73
Accidents	14

The Borough’s Parking Enforcement Officer issued forty parking meter tickets.

Mayor Carnes reported on the Mayor’s activities during the Month of September. The report reflected the Mayor’s attendance at meetings of the Borough and participation in numerous meetings of civic groups and local organizations.

Building a Better Boyertown Main Street Manager, Ellen Martignetti

Mrs. Martignetti reviewed a monthly report of activities by BaBB. Highlights of the report include a ribbon cutting ceremony and community celebration to be held on October 14th at 1:00 p.m. in recognition of completion of the Mural at Rita’s Water Ice. Planning and preparation for the Chillin On Main Event are underway; the event is scheduled to be held on Saturday, December 2nd 11:00 a.m. to 4:00 p.m. Mrs. Martignetti also noted the opening of B-Nutrition located at 9 S Washington Street; and Charlotte Street Coffee located on North Reading Avenue.

Solicitor

Mr. Deery made a motion, second by Mr. Endy, to authorize the solicitor to advertise a Debt Ordinance for Sewer System Capital Projects in the amount of \$2,300,000 for adoption at the December 4th, 2023 meeting of Council. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Deery called for public comment and recognized Mr. Charles Haddad who expressed concern about site visibility at the intersection of North Franklin and East Fourth Streets. The matter will be referred to the Police & Public Safety Committee for discussion.

Mr. Haddad also commented that the recent visit by the Board of Directors of the Pottstown Health and Wellness Foundation to Boyertown went very well and that the Board was very impressed with what they saw at the park and the Borough.

Mr. Deery then recognized Ms. Alicia Dinnell of the Boyertown YMCA who inquired if the Borough would be willing to be the applicant for a DCED Statewide Local Share Grant with the YMCA being the grant recipient. The grant request will be in the amount of \$100,000 and will be used to convert an area of the YMCA building that has most recently been used for child care into a large multi service area. Ms. Dinnell stated that child care services are currently offered at the Gilbertsville location and conversion of the space into a multi-purpose room would provide space where multiple types of classes could be held. The Boyertown YMCA Branch is located in Colebrookdale Township and Ms. Dinnell does plan to ask the Township to act as the applicant. However she noted that the Township Manager is currently on medical leave; therefore, the Township may not be agreeable to the request. Ms. Dinnell is asking if Borough Council will agree to submit the application if the Township denies the request. Following brief discussion Council agreed that they would be willing to honor the request.

Mr. Deery then recognized Mr. Mike Paleski, Subcarrier Communications, who shared with Council a plan and request for an easement across the Borough's Cannon Hill property for the purpose of running electric to a tower site on the adjoining Church of God property. Discussion was held on the request, after which Mr. Paleski was asked to prepare a metes and bounds description, define the width of the easement requested, and submit a compensation offer for Council's consideration. Mr. Paleski agreed and will comply with the request.

Mr. Deery then recognized numerous individuals including Tamon Oman, Jennifer Bowker, Lori Griffith and Bill Draves, all individuals who are associated with Tops Swimming who addressed Council on numerous questions regarding the future of the Boyertown Community Swimming Pool. During a lengthy dialogue Borough Council advised the group that the Borough is in the investigative stage regarding the future of the Community Pool; noting that at this time no decision has been made on the future of the pool.

There being no further comment or business to conduct, a motion to adjourn the meeting at 8:30 p.m. was made by Mr. Neubauer, second by Mr. Heller. The next meeting of Boyertown Borough Council will be held on Monday, November 6th, 2023 at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary