

BOROUGH OF BOYERTOWN COUNCIL MEETING
April 1, 2024

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Council members present in addition to Mr. Deery, were Charles Heller, Jeffrey Cascino, Keith Endy, Charles Neubauer and Jarid Miller. Council member Thomas McHugh was absent.

Also in attendance were Lorraine Carnes, Mayor; Patricia Loder, Borough Manager; Christopher Hartman, solicitor; and Ellen Martignetti, Main Street Manager.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; no comments were forthcoming.

Mr. Deery made a motion to approve the minutes of March 4th, 2024 meeting of Council. The motion was seconded by Mr. Neubauer and approved.

Finance, Charles Heller

Mr. Heller made a motion, second by Mr. Neubauer, to approve the lists of Revenues, Expenditures and Bills for March 2024. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Miller, and Mr. Deery. The motion was approved by the members present.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

General Fund – 01	
Balance in Bank 02/29/2024	\$169,019.71
Receipts	254,471.40
Expenditures	195,725.89
Balance in Bank 03/31/2024	\$227,765.22
Tank Maintenance Fund – 04	
Balance in Bank 02/29/2024	\$527,504.89
Receipts	2,430.52
Expenditures	0.00
Balance in Bank 03/31/2024	\$529,935.41
Water Fund – 06	
Balance in Bank 02/29/2024	\$195,771.34
Receipts	433,042.69
Expenditures	331,191.31
Balance in Bank 03/31/2024	\$297,622.72
Sewer Fund – 08	
Balance in Bank 02/29/2024	\$407,290.24
Receipts	220,069.32
Expenditures	183,571.44
Balance in Bank 03/31/2024	\$443,788.12

Recreation Fund – 09	
Balance in Bank 02/29/2024	\$130,559.92
Receipts	5,401.56
Expenditures	0.00
Balance in Bank 03/31/2024	\$135,961.48
Colonial Corners Fund – 13	
Balance in Bank 02/29/2024	\$ 38,863.02
Receipts	661.40
Expenditures	2,283.61
Balance in Bank 03/31/2024	\$ 37,240.81
Trail Feasibility Study Fund – 15	
Balance in Bank 02/29/2024	\$ 3,758.28
Receipts	16.30
Expenditures	0.00
Balance in Bank 03/31/2024	\$ 3,774.58
Capital Improvement – General Fund – 17	
Balance in Bank 02/29/2024	\$1,705,275.23
Receipts	7,847.90
Expenditures	22,281.44
Balance in Bank 03/31/2024	\$1,690,841.69
Forest Management – 19	
Balance in Bank 02/29/2024	\$141,960.53
Receipts	654.09
Expenditures	0.00
Balance in Bank 03/31/2024	\$142,614.62
Capital Improvement – Water Fund – 20	
Balance in Bank 02/29/2024	\$ 730,826.44
Receipts	3,363.76
Expenditures	4,790.21
Balance in Bank 03/31/2024	\$ 729,399.99
Capital Improvement – Sewer Fund – 30	
Balance in Bank 02/29/2024	\$772,354.80
Receipts	3,558.68
Expenditures	0.00
Balance in Bank 03/31/2024	\$775,913.48
Liquid Fuels Fund - 35	
Balance in Bank 02/29/2024	\$170,871.78
Receipts	111,789.49
Expenditures	0.00
Balance in Bank 03/31/2024	\$282,661.27

Public Utilities – Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of February 2024:

During the month of February 2024, a total of 22,062,000 gallons of water was processed through the water filter plant for an average of 761,000 gallons per day.

The totals came from these sources:

Trout Run	16,065,000
Ironstone	-0-
Boyertown Reservoir	9,853,000
Pumping from Trout Run	27 days
Pumping from Ironstone	0 days

Trout Run is at a level of 597.420 feet with approximately 312,000,000 gallons of water. Popodickon Reservoir is at a level of 37.5 feet with approximately 33,300,000 gallons of water. Precipitation in February was 2.1 inches.

Mr. Endy made a motion, second by Mr. Heller, to authorize the Borough Manager to execute the Spectrum Lease Agreement for use of Sensus FlexNet equipment for water meter reading. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Miller and Mr. Deery. The motion was approved.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of February 2024:

	Average Effluent	NPDES Maximum Allowed
B.O.D	3.00 mg/l	20.0 mg/l
Ammonia Nitrogen	.47 mg/l	1.6 mg/l
Phosphorus	1.09 mg/l	1.5 mg/l
Suspended Solids	8.0 mg/l	20.0 mg/l
	Average Effluent	NPDES Maximum Allowed
Fecal Coliform	8/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of February was 421,000 gallons.

Public Works, Thomas McHugh

The following report on the activities of the Street Department personnel during the month of March 2024 was submitted:

During the month of March 2024 department personnel patched streets and alleys, replaced wind damaged street signs, began annual spring street sweeping, emptied trash cans in the public right of way, and performed some ground clean-up in the community park. Department personnel also performed routine maintenance on borough buildings, equipment and vehicles.

Mr. Endy made a motion, second by Mr. Miller, to accept a proposal from Stern Nester Paving in the amount of \$10,800 to repave Scoops Way at the Community Park . The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Miller, and Mr. Deery. The motion was approved.

House, Jarid Miller

No report.

Public Communications,

Mr. Cascino made a motion to authorize the Borough Manager to execute the renewal Statement of Work with CivicPlus, LLC for Borough website services for an initial term cost of \$4,622. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Miller, and Mr. Deery. The motion was approved.

Park and Recreation Board, Lorraine Carnes, Mayor

Mayor Carnes reported that the first Park and Recreation Board event of 2024 will be Earthfest slated to held on April 13th.

Planning, Charles Neubauer

The following Code Enforcement Report for the month of March 2024, as provided by Systems Design Engineering, Inc. was submitted:

SDE issued six UCC Permits and three Zoning Permits during the month of March. The Property Maintenance Code Enforcement Officer handled numerous property maintenance code concerns and inspected forty three rental units.

Police and Public Safety, Charles Neubauer

Mr. Neubauer submitted the Eastern Berks Regional Police Activities Report for the month of March 2024. Total Incidents in the Borough 272; criminal arrests 9; vehicle arrests 101; accidents 15; parking tickets 36; written warnings 12. The Borough parking enforcement officer issued eighty five parking tickets.

Mr. Neubauer made a motion, second by Mr. Cascino, to authorize the solicitor to advertise for adoption at the May 6th, 2024 Council Meeting Ordinance Number 02-2024 amending the Code of the Borough of Boyertown, Chapter 131 entitled “Parking” and Chapter 184 entitled “Vehicles and Traffic” to increase penalties for parking violations. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Miller, and Mr. Deery. The motion was approved.

Mr. Neubauer made a motion, second by Mr. Heller, to approve the Boyertown Multi Service request to close Schaeffer Street from the Multi Service exit driveway to Spring Street on May 4th, 2024 from 7:45 a.m. to 6:00 p.m. for Preston’s Pantry 6th Annual Food Drive and Community Day. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Miller, and Mr. Deery. The motion was approved.

Mayors Activities, Mayor Lorraine Carnes

Mayor Carnes submitted the following activity report for the month of March. Attendance at Borough committee and council meetings, as well as attendance at meetings of the Historical Society, BMBA, United Way, and BaBB. Mayor Carnes also performed a wedding, attend the Tri County Chamber of Commerce Progress Dinner, and the Bahr's Mill Dinner. The Mayor also participated in Boyertown Elementary Schools Read Across America day and the Middle School East Bear-A-Thon.

Building a Better Boyertown, Ellen Martignetti, Main Street Manager

Mrs. Martignetti reviewed a report on the activities of Building a Better Boyertown during the month of March. The annual Coming Out of Hibernation event will be held on April 20th 11:00 a.m. to 4:00 p.m.; rain date of April 21st. The full report is available at the Borough Administrative Office.

Solicitor

No report.

There being no further business to conduct, a motion to adjourn the meeting at 7:30 p.m. was made by Mr. Neubauer and seconded by Mr. Heller. The next meeting of Boyertown Borough Council will be held on Monday, May 6th, 2024 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary