

BOROUGH OF BOYERTOWN COUNCIL MEETING
May 2, 2022

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Council members present in addition to Mr. Deery were Charles Heller, Jeffrey Cascino, Keith Endy, and Gene Gabel. Council members Barry Christman and Charles Neubauer were absent.

Also in attendance were Lorraine Carnes, Mayor; Patricia Loder, Borough Manager; Christopher Hartman, solicitor; Jason Hoak and Ellen Martignetti, Building a Better Boyertown, and interested citizens.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda, and recognized Mr. Charles Haddad who inquired about the details of the zoning appeal filed by Brickhouse Apartments, LLC pertaining to the property located at 110 North Reading Avenue. Mr. Haddad was provided a copy of the appeal application.

Mr. Endy made a motion to approve the minutes of the April 4th, 2022 meeting of Borough Council. The motion was second by Mr. Gabel, and approved.

Finance, Charles Heller

Mr. Heller made a motion, second by Mr. Cascino, to approve the lists of Revenues, Expenditures and Bills for April 2022. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Gabel, and Mr. Deery. The motion was approved.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

General Fund – 01	
Balance in Bank	\$277,669.62
Receipts	861,646.50
Expenditures	195,407.70
Balance in Bank	\$943,908.42
Tank Maintenance Fund – 04	
Balance in Bank	\$448,760.29
Receipts	166.99
Expenditures	0.00
Balance in Bank	\$448,927.28
Water Fund – 06	
Balance in Bank	\$494,003.73
Receipts	217,013.82
Expenditures	186,112.67
Balance in Bank	\$524,904.88

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Sewer Fund – 08	
Balance in Bank	\$421,547.81
Receipts	187,646.36
Expenditures	152,811.27
Balance in Bank	\$456,382.90
Recreation Fund – 09	
Balance in Bank	\$104,451.53
Receipts	3,282.14
Expenditures	923.45
Balance in Bank	\$106,810.22
Colonial Corners Fund – 13	
Balance in Bank	\$ 27,116.91
Receipts	550.75
Expenditures	244.61
Balance in Bank	\$ 27,423.05
Trail Feasibility Study Fund – 15	
Balance in Bank	\$ 3,500.38
Receipts	0.35
Expenditures	0.00
Balance in Bank	\$ 3,500.73
Capital Improvement – General Fund – 17	
Balance in Bank	\$1,949,577.63
Receipts	364,575.23
Expenditures	11,514.51
Balance in Bank	\$2,302,638.35
Forest Management – 19	
Balance in Bank	\$131,353.07
Receipts	48.88
Expenditures	0.00
Balance in Bank	\$131,401.95
Capital Improvement – Water Fund – 20	
Balance in Bank	\$1,060,039.21
Receipts	394.46
Expenditures	0.00
Balance in Bank	\$1,060,433.67
Capital Improvement – Sewer Fund – 30	
Balance in Bank	\$371,927.47
Receipts	138.40
Expenditures	0.00
Balance in Bank	\$372,065.87

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Liquid Fuels Fund - 35	
Balance in Bank	\$153,102.98
Receipts	58.08
Expenditures	0.00
Balance in Bank	\$153,161.06
American Rescue Plan - 95	
Balance in Bank	\$213,148.98
Receipts	79.32
Expenditures	0.00
Balance in Bank	\$213,228.30

Mr. Heller made a motion, second by Mr. Gabel, to approve Change Order #10 Borough Hall Renovation Project in the amount of \$1,803.35 to construct a bulkhead around pulldown stairs to the attic space. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Endy, to authorize the Borough Manager to execute the quote submitted by Kriebel Security, Inc. in the amount of \$5,395.50 for security cameras for Borough Hall. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Gabel, to authorize the Borough Manager to execute the proposal submitted by Industrial Appraisal Company in the amount of \$6,435.00 to provide an appraisal for the Borough of Boyertown for fixed asset accounting control and insurance valuation purposes. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Endy, to award the 2022 Paving Project Total Base Bid with Alternate Bid in the amount of \$383,683.35 to Construction Masters Services, LLC, Sinking Spring, PA. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Utilities – Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of March 2022:

During the month of March 2022, a total of 20,741,000 gallons of water was processed through the water filter plant for an average of 669,000 gallons per day.

The totals came from these sources:

Trout Run	15,117,000
Ironstone	-0-
Boyertown Reservoir	10,901,000
Pumping from Trout Run	31 days
Pumping from Ironstone	0 days

Trout Run is at a level of 595.920 feet with approximately 306,000,000 gallons of water. Popodickon Reservoir is at a level of 37 feet with approximately 32,000,000 gallons of water. Precipitation in March was 1.4 inches.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of March 2022:

	Average Effluent	NPDES Maximum Allowed
B.O.D	3.00 mg/l	20.0 mg/l
Ammonia Nitrogen	.33 mg/l	4.8 mg/l
Phosphorus	1.33 mg/l	1.5 mg/l
Suspended Solids	2.0 mg/l	20.0 mg/l

	Average Effluent	NPDES Maximum Allowed
Fecal Coliform	7/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of March was 399,000 gallons.

Public Works, Barry Christman

The following report on the activities of the Street Department personnel during the month of April was submitted:

During the month of April Street Department personnel cleaned and greased salt spreaders and snow plows and placed them in storage, completed the yearly street sweeping program, mulched the playgrounds, mowed grass, and replaced swings at the Boyertown Community Park. Department personnel also delivered barricades and trash barrels for the Coming Out of Hibernation and Earth Day events, turned the water on at the community Park, and performed routine maintenance on borough buildings, equipment and vehicles.

House, Gene Gabel

No report

Public Communications, Jeffrey Cascino

Mr. Cascino advised that he just received a proposal for website design from Media Fusion. Mr. Cascino also stated that he would follow-up with Mr. Neubauer to obtain the names of additional website design companies which he is familiar with and have experience in design of municipal websites.

Park and Recreation Board, Barry Christman

In the absence of Mr. Christman, Mayor Carnes reported that the Park and Recreation Board Earthfest event held on April 23rd was well attended. The April 30th electronics recycling event was not as well received by the community as last year's event. Mayor Carnes also reminded everyone that Boyertown Fun Days will be held on May 2, 3 and 4.

Planning, Charles Neubauer

The following Code Enforcement Report for the month of April 2022, as provided by Systems Design Engineering, Inc. was submitted:

SDE issued six UCC Permits and six Zoning Permits during the month of April. The Code Enforcement Officer handled numerous property maintenance code concerns, and inspected ten rental units. The miscellaneous permit report reflected the issuance of three street opening permits and one yard sale permit.

Police and Public Safety, Charles Neubauer

Mr. Heller made a motion, second by Mr. Endy, to authorize the Borough Manager to advertise a part-time 20 hours per week Parking Enforcement Officer position with an hourly pay rate range of \$16.00 to \$18.00. The roll call vote reflected the following members voting "yes" Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Gabel and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Gabel, to authorize the solicitor to advertise Ordinance Number 02-2022 for adoption at the June 6th, 2022 meeting of Borough Council, to amend the Code of the Borough of Boyertown, Chapter 184, entitled Vehicles and Traffic, to prohibit parking on the west side of South Walnut Street from Philadelphia Avenue to Third Street. The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Gabel and Mr. Deery. The motion was approved.

Mr. Heller then made a motion, second by Mr. Endy, to approve Resolution Number 05-02-2022 authorizing Building a Better Boyertown to use the Town Center Parking Lot on September 23rd and 24th, 2022, with a rain date of September 25th, 2022 for the 2022 Oktoberfest event.

Discussion was held on the motion and Mr. Deery recognized Mr. Roger Lehmann, who requested Council not approve any further BaBB events until the organization removes the numbers they painted on the public sidewalk and brick ribbon to mark vendor locations for the Coming Out of Hibernation event. Mr. Deery commented that he planned to bring this subject up later in the meeting. Mr. Deery then recognized Mrs. Ellen Martignetti and Mr. Jason Hoak who advised Council that BaBB has a meeting scheduled on Tuesday to discuss removal of the numbers painted on the public sidewalk. Methods of removal were discussed including using a pressure washer. Council advised Mrs. Martignetti and Mr. Hoak to communicate with Mrs. Loder on the status of this work.

In response to Mr. Lehmann's request for Council to deny approval of BaBB sponsored events pending the outcome of this incident; Mr. Heller commented that the Borough can withhold a portion of the 2022 donation to BaBB if the organization fails to resolve this matter.

Following all discussion, Mr. Deery called for a roll call vote on the motion to approve Resolution 05-02-2022. Voting "yes" Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Gabel, and Mr. Deery. The motion was approved.

Police Activities, Mayor Lorraine Carnes

The following Police Activities Report for the month of April 2022 was submitted:

Total Incidents	261
Criminal Arrests	16
Vehicle Arrests	88
Accidents	10
Parking Tickets	27

Mayor Carnes reported on the Mayor's activities during the month of April. Mayor Carnes attended meetings of the Borough and assisted at the Park and Recreation Board's annual Earthfest event and electronics recycling event. Mayor Carnes also attended a meeting of the Rotary Club and the Rotary Day of Service, attended the Citizen of Year Gala, attended the Berks Mont Business Association breakfast meeting, Wine Walk, and a meeting of the Board of Directors. Mayor Carnes also participated in a municipal official's breakfast sponsored by the Berks County Commissioners, and video taped an introduction for the Boyertown Middle School West 8th Grade Project.

Building a Better Boyertown

Mrs. Martignetti reviewed with Council a written report on the activities of the organization during the month of April. Mrs. Martignetti noted the organization is currently receiving applications for the position of Main Street Manager and will begin conducting interviews this week. Ms. Magee's resignation was effective April 19th. Mrs. Martignetti also advised the members that BaBB has regretfully decided to cancel the Boyertown Days event slated to be held on May 21st. The BaBB 20th anniversary dinner slated to be held in conjunction with the event is being rescheduled to early June. The complete report is on file in the Borough office.

Solicitor

Mr. Hartman briefly reviewed the zoning appeal filed by Brickhouse Apartments LLC for the property at 110 N. Reading Avenue. The appeal application is available at Borough Hall for review. Mr. Hartman noted that the applicant's appeal includes an appeal to the Zoning Officers denial of a permit for conversion of an accessory structure to a single family dwelling. Mr. Hartman stated that it is advisable for the solicitor to provide legal representation at the hearing for the Zoning Officer.

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Following discussion, a motion was made by Mr. Cascino, second by Mr. Gabel, to authorize the solicitor to represent the Zoning Officer at the Zoning Appeal Hearing for Brickhouse Apartments LLC, related to the property at 110 North Reading Avenue. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Cascino, Mr. Endy, Mr. Gabel and Mr. Deery. The motion was approved.

Mr. Deery called for public comment and recognized Mr. Charles Haddad who inquired about the procedure that will be used during the public meeting which has been scheduled to discuss the topic of elimination of parking on one side of Philadelphia Avenue. Mr. Deery advised that he will prepare an opening statement on behalf of Borough Council and the Borough traffic engineer will be asked to provide a brief overview of the Parking Study which, Traffic and Planning Design Engineering, Inc. completed for the Borough in 2020. Members of the public will be given an opportunity to express their opinion on the subject.

There being no further business to conduct, a motion to adjourn the meeting at 7:40 p.m. was made by Mr. Heller and seconded by Mr. Endy. The next meeting of Boyertown Borough Council will be held on Monday, June 6, 2022 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary