

BOROUGH OF BOYERTOWN COUNCIL MEETING
April 4, 2022

The regular meeting of the Boyertown Borough Council was called to order at 7:00 p.m. by Council President Frank Deery. Council members present in addition to Mr. Deery were Charles Heller, Barry Christman, Jeffrey Cascino, Keith Endy, Charles Neubauer and Gene Gabel.

Also in attendance were Loraine Carnes, Mayor; Patricia Loder, Borough Manager; Christopher Hartman, solicitor; Jillian Magee, Main Street Manager; and numerous interested citizens.

All rose for the Pledge of Allegiance.

Mr. Deery called for public comment on the agenda; no comments were forthcoming.

Mr. Heller made a motion to approve the minutes of the March 7th, 2022 meeting of Borough Council. The motion was second by Mr. Gabel, and approved.

Finance, Charles Heller

Mr. Heller made a motion, second by Mr. Neubauer, to approve the lists of Revenues, Expenditures and Bills for March 2022. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

The following is a summary of the Financial Report; the complete report is on file in the Borough office:

General Fund – 01	
Balance in Bank	\$186,255.98
Receipts	266,112.03
Expenditures	174,698.39
Balance in Bank	\$277,669.62
Tank Maintenance Fund – 04	
Balance in Bank	\$448,679.68
Receipts	80.61
Expenditures	0.00
Balance in Bank	\$448,760.29
Water Fund – 06	
Balance in Bank	\$371,732.08
Receipts	433,379.75
Expenditures	311,108.10
Balance in Bank	\$494,003.73
Sewer Fund – 08	
Balance in Bank	\$392,512.84
Receipts	199,797.45
Expenditures	170,762.48
Balance in Bank	\$421,547.81

Recreation Fund – 09	
Balance in Bank	\$ 97,109.08
Receipts	7,667.45
Expenditures	325.00
Balance in Bank	\$104,451.53
Colonial Corners Fund – 13	
Balance in Bank	\$ 31,161.18
Receipts	425.19
Expenditures	4,469.46
Balance in Bank	\$ 27,116.91
Trail Feasibility Study Fund – 15	
Balance in Bank	\$ 3,500.28
Receipts	0.10
Expenditures	0.00
Balance in Bank	\$ 3,500.38
Capital Improvement – General Fund – 17	
Balance in Bank	\$2,021,495.44
Receipts	362.33
Expenditures	72,280.14
Balance in Bank	\$1,949,577.63
Forest Management – 19	
Balance in Bank	\$131,329.48
Receipts	23.59
Expenditures	0.00
Balance in Bank	\$131,353.07
Capital Improvement – Water Fund – 20	
Balance in Bank	\$1,125,867.42
Receipts	192.64
Expenditures	66,020.85
Balance in Bank	\$1,060,039.21
Capital Improvement – Sewer Fund – 30	
Balance in Bank	\$371,860.66
Receipts	66.81
Expenditures	0.00
Balance in Bank	\$371,927.47
Liquid Fuels Fund - 35	
Balance in Bank	\$ 48,158.96
Receipts	107,917.08
Expenditures	2,973.06
Balance in Bank	\$153,102.98

American Rescue Plan - 95

Balance in Bank	\$213,110.69
Receipts	38.29
Expenditures	0.00
Balance in Bank	\$213,148.98

Mr. Heller made a motion, second by Mr. Gabel, to approve Application for Payment Release No. 2 of the escrow held for the Boyertown Oral Surgery Properties in the amount of \$37,701.33. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Endy, to approve Change Order #7 Borough Hall Renovation Project in the amount of \$1,065.16 to extend drywall over existing painted block wall and install drywall where the wall above the cabinets was unfinished in the break room. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Endy, to approve Change Order #8 Borough Hall Renovation Project in the amount of \$3,831.18 to remove 65 linear feet of old delaminating window sill and replace with painted wood sill and apron. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Heller made a motion, second by Mr. Gabel, to approve Change Oder #9 Borough Hall Renovation Project representing a credit in the amount of \$1,866.20 for deletion of specified wood fascia board and wrap existing fascia with aluminum. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Utilities – Water, Keith Endy

The following Water Supply and Use Report was submitted for the month of February 2022:

During the month of February 2022, a total of 19,532,000 gallons of water was processed through the water filter plant for an average of 698,000 gallons per day.

The totals came from these sources:

Trout Run	13,298,000
Ironstone	-0-
Boyertown Reservoir	9,994,000
Pumping from Trout Run	28 days
Pumping from Ironstone	0 days

Trout Run is at a level of 595.420 feet with approximately 300,000,000 gallons of water. Popodickon Reservoir is at a level of 38 feet with approximately 34,200,000 gallons of water. Precipitation in February was 3 inches.

Public Utilities – Sewer, Keith Endy

The following Wastewater Treatment Report was submitted for the month of February 2022:

	Average Effluent	NPDES Maximum Allowed
B.O.D	3.00 mg/l	20.0 mg/l
Ammonia Nitrogen	.20 mg/l	4.8 mg/l
Phosphorus	1.03 mg/l	1.5 mg/l
Suspended Solids	5.0 mg/l	20.0 mg/l
	Average Effluent	NPDES Maximum Allowed
Fecal Coliform	24/100 mg/l	200/100 mg/l

The average daily flow at the Wastewater Treatment Plant during the month of February was 457,000 gallons.

Public Works, Barry Christman

The following report on the activities of the Street Department personnel during the month of February was submitted:

During the month of March Street Department personnel salted and plowed streets, patched potholes, removed graffiti from the Trout Run Dam Spillway, and performed routine maintenance on borough buildings, equipment and vehicles.

House, Gene Gabel

Mr. Gabel made a motion, second by Mr. Neubauer, to accept the resignation of Jessica Grieco Utility Billing/Payroll Clerk effective April 15th, 2022. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Mr. Gabel made a motion, second by Mr. Cascino, to hire Jerri Koch for the position of Utility Billing/Payroll Clerk for a six-month probationary period at an hourly wage of \$16.50 effective April 4th, 2022. The roll call vote reflected the following members voting “yes”: Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

Public Communications, Jeffrey Cascino

Mr. Cascino briefly discussed with Council a website proposal and recent website design samples provided by CivicPlus. Mr. Cascino noted that he requested a website proposal from Media Fusion and will forward that proposal to the members upon receipt.

Park and Recreation Board, Barry Christman

Mr. Christman advised that the Park and Recreation Board will hold the annual Earth Day event at the Community Park on Saturday, April 23rd from 11:00 a.m. to 2:00 p.m.; an electronics recycling event will be held at the Community Park on Saturday, April 30th from 10:00 a.m. to noon, and the annual Fun Days event will be held on Thursday, Friday and Saturday, June 2, 3 and 4.

Planning, Charles Neubauer

The following Code Enforcement Report for the month of March 2022, as provided by Systems Design Engineering, Inc. was submitted:

SDE issued one UCC Permit and five Zoning Permits during the month of March. The Code Enforcement Officer handled numerous property maintenance code concerns, and inspected sixty two rental units.

Police and Public Safety, Charles Neubauer

Mr. Neubauer discussed with Council the selection of a date in May to hold a public meeting to obtain public input on the elimination of parking on one side of East Philadelphia Avenue. Monday, May 23rd is the date selected with an alternative date of Thursday, May 26th in case the social hall of Friendship Hook and Ladder Fire Company is unavailable on the 23rd. Mr. Neubauer will contact the fire company to reserve the social hall and will advise Mrs. Loder if the date is confirmed. Mrs. Loder will confirm the meeting date with members of Council, solicitor Hartman and Christopher Lincoln, of TPD, Inc.

Police Activities, Mayor Lorraine Carnes

The following Police Activities Report for the month of March 2022 was submitted:

Total Incidents	254
Criminal Arrests	10
Vehicle Arrests	98
Accidents	7
Parking Tickets	12

Mayor Carnes reported on the Mayor's activities during the month of March. Mayor Carnes attended meetings of the Borough, Berks Mont Business Association, and Rotary Club. Mayor Carnes also attended a fundraiser for the library, a reception for Susan Lopez, former Librarian at the Boyertown Community Library, attendance at the Tri County Progress Dinner, a meeting of the United Way Board of Directors, and a luncheon of the Tri-County Chamber of Commerce.

Building a Better Boyertown, Jillian Magee, Main Street Manager

Ms. Magee reviewed a report on the activities of Building a Better Boyertown during the month of March. Ms. Magee noted that the organization is preparing for the upcoming Coming Out of Hibernation event and continues to work on other events. The organization is also working toward use of the \$28,000 remaining in the façade grant program and hopes to complete the pollinator garden this spring.

Solicitor

Solicitor Hartman had nothing to report.

Mr. Deery then called for public comment and recognized Mr. Harlan Snyder, who addressed Council on questions concerning his request for a right of way across Borough owned property on Pine Road in Earl Township. Specifically, Mr. Snyder requested reconsideration of Council's condition that if in the future the right of way granted by the Borough interferes with the Borough's use of the property the right of way would have to be relocated at no cost to the Borough. Mr. Snyder requested the Borough consider using the eminent domain process in place of relocation of the right of way. Solicitor Hartman was not supportive of the suggestion. Following discussion, Council agreed that they would discuss the matter in executive session.

Mr. Deery then recognized Mr. Haddad who inquired if the zoning ordinance requires buildings to be constructed with the front of the building facing the public street. Mr. Haddad noted that the recently constructed Boyertown Oral Surgery building was constructed with the rear of the building facing South Reading Avenue. Solicitor Hartman advised that the land development plan submitted met all the requirements of the subdivision and zoning ordinances and that no zoning relief was requested or required.

With regard to the public meeting concerning elimination of parking on East Philadelphia Avenue Mr. Haddad stated that he understood the Borough was going to have a traffic study done prior to the meeting. Mr. Haddad was advised that a parking study was completed in 2020, which included analysis of elimination of parking on East Philadelphia Avenue. Mr. Haddad was advised that he would be provided with a copy of the study.

Mr. Deery then announced that Council would recess to executive session to discuss the right of way requested by Mr. Snyder.

Upon reconvening, a motion was made by Mr. Cascino, second by Mr. Neubauer, to authorize the Borough Manager to contact Mr. Snyder to advise him that the Borough's condition that the ROW would have to be relocated if in the future it interferes with the Borough's use of the property shall remain a condition of granting of the ROW; in the alternative if Mr. Snyder relocates the ROW to the border line of the Borough property no such condition will be imposed. The roll call vote reflected the following members voting "yes": Mr. Heller, Mr. Christman, Mr. Cascino, Mr. Endy, Mr. Neubauer, Mr. Gabel, and Mr. Deery. The motion was approved.

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There being no further business to conduct, a motion to adjourn the meeting at 8:00 p.m. was made by Mr. Neubauer and seconded by Mr. Cascino. The next meeting of Boyertown Borough Council will be held on Monday, May 2nd, 2022 beginning at 7:00 p.m.

Respectfully submitted,

Patricia A. Loder
Borough Secretary