

**PUBLIC WORKS COMMITTEE MEETING
MINUTES
January 21, 2010**

The meeting of the Public Works Committee was called to order at 7:00 p.m. by Chairman Gene Gabel. Committee members present, in addition to Mr. Gabel were Keith Endy, Barry Christman, and ex-officio member Frank Deery.

Also present were Council members Lori Carnes and Terry Mest; Patricia Spaide, Borough Manager; Dennis Weller, Street Supervisor; Dennis Harman, The Pidcock Company; and a concerned citizen.

A motion to approve the minutes of the December 23, 2009 meeting of the committee was made by Mr. Endy, seconded by Mr. Gabel, and approved.

Street Supervisor Report

Mr. Weller reported on the activities of the department personnel during the month of January.

Unfinished Business

Storm Water Inlet Inspections - Project tabled pending the completion of replacement of the storm sewer at East Philadelphia Avenue and Madison Street.

Biennial Bridge Inspection Report Second Street Bridge – This project is tabled pending completion of the storm sewer replacement at Philadelphia and Madison Streets.

Storm Sewer Madison & Philadelphia Avenue – It was reported that Contract Change No. 3, which extends the completion date to May 1st, 2010, for the remaining work has been sent to the contractor for execution. The only work remaining includes milling and final paving of the wearing course along the south side of Philadelphia Avenue and permanent line striping.

Franklin Street Mini Park Sidewalk Public Sidewalk Replacement/ADA Curb Ramps – The contractor has provided the Maintenance Bond, which has been approved by the solicitor. Final payment to the contractor has been issued.

Rotary Club “A Playground for Everyone” – Lease Agreement and Request to Waive Building Permit Fee – Mrs. Spaide noted that the Rotary Club has been provided with a copy of the draft Lease Agreement. No comments have been received from the club. Mrs. Spaide also noted that the Rotary Club has requested the borough waive the building permit fee for the project. Mrs. Spaide reviewed with the committee the estimated cost for the Building Code Official to perform the required UCC inspections. The estimated cost is \$550.00. Mrs. Spaide also noted that the permit fee is structured to cover the cost of the UCC inspections; the fee is not a revenue generator for the borough. If borough council waives the permit fee, the borough will have to pay the cost for the Code Official to perform the required inspections.

Mrs. Spaide also reviewed with the members the most recent plans for the project as prepared by the project engineering firm Systems Design. Mrs. Spaide noted that the existing equipment will be removed and relocated within the project area. The removal and relocation was necessitated in order to meet current building code and design standards.

Discussion ensued on the question of waiving the permit fee. Mrs. Spaide recommended that if the committee decides to waive the fee the recommendation should include a cap of \$550. Mrs. Spaide noted that the \$550 permit fee would cover normal UCC Inspection costs. Following discussion, the committee agreed to recommend that Borough Council waive the permit fee and agree to pay the required UCC inspections at a cost not to exceed \$550. This matter will be on the agenda of the February 1st meeting of Council.

New Business

Access Agreement – Boyertown Associates – Mrs. Spaide reviewed with the committee a proposed Access Agreement between the Borough of Boyertown, Boyertown Associates, and Penn Environmental and Remediation, Inc. concerning a DEP Work Plan for the Boyertown TCE Site, 704 East Fourth Street. The Access Agreement will permit Penn Environmental and Remediation, Inc. to install a monitoring well within the public right of way of Birch Alley. The monitoring well is required as part of the DEP Work Plan for the Boyertown TCE Site. Mrs. Spaide noted that the Borough Solicitor has reviewed the agreement and will be prepared to discuss it with Borough Council at the meeting on February 1st.

Other Comments

There being no further business to conduct, a motion to adjourn the meeting at 7:30 p.m. was made by Mr. Endy and seconded by Mr. Gabel. The next meeting of the Public Works Committee is scheduled for Tuesday, February 16th, 2010 at 7:00 p.m.; however, assuming Council approval the meeting date will be rescheduled to Wednesday, February 17th, 2010 at 7:00 p.m.

Respectfully submitted,

Patricia A. Spaide
Borough Secretary