

**FINANCE COMMITTEE MEETING  
MINUTES  
December 2, 2009**

The meeting of the Finance Committee was called to order at 7:15 p.m. by Chairwoman Lori Carnes. Present in addition to Mrs. Carnes were committee members Terry Mest, Patrick Maloney, and ex-officio member Frank Deery.

Also present were Marianne Deery, Mayor; Councilman Keith Endy; Patricia Spaide, Borough Manager, and a concerned citizen.

A motion to approve the minutes of the October 28, 2009 meeting of the committee was made by Mrs. Carnes, seconded by Mr. Mest, and approved.

**Financial Statement**

A review of the Financial Statement for the month of November 2009 was undertaken.

**Revenues and Expenditures**

The Revenues and Expenditures for the month of November 2009 were reviewed.

**List of Bills**

The list of bills paid during the month of November 2009 was reviewed.

**Unfinished Business**

**CDBG Grant \$30,000 Railroad Yard** – Discussion on the request by the BBB Board of Directors to receive a \$15,000 donation from the Borough CDBG Grant to be used toward the engineering costs for the Crossroads Project was held. Mrs. Spaide advised the members that the Berks County Community Development Office has notified her that assuming no federal budget cuts the borough will receive a contract from the Community Development Office pertaining to the \$30,000 grant for the acquisition and construction of a parking lot. The contract would be received by the borough shortly after March 1, 2010.

Mrs. Carnes and Mr. Endy noted that Charles Haddad contacted the members of the crane committee concerning scheduling a meeting to resume discussion on rehabilitation of the crane.

Following discussion, it was decided that a meeting of the crane committee will be scheduled in January. BBB's request for the \$15,000 donation will be tabled pending the outcome of the meeting of the crane committee.

**Railroad Yard 2010 Exemption Appeal** – Mrs. Spaide advised the members that the borough’s appeal to the Berks County Assessment Board of Appeals for exemption from payment of real estate taxes on the railroad parcel was granted.

**New Business**

**Per Capita Tax Exoneration Recommendation Jennifer Pengelly, Tax Collector** – The members reviewed a list provided by Tax Collector Jennifer Pengelly regarding borough residents who requested exemption from payment of per capita tax due to reaching the age of 65. The list also contained the names of several individuals who were exonerated by the school district from payment of the per capita tax for one year. Mrs. Spaide believes these individuals are high school students who have reached the age of 18. Mrs. Spaide will contact Ms. Pengelly for clarification. This matter will be placed on the agenda of the December 7<sup>th</sup> meeting of Council.

**Other Comments**

Mr. Deery inquired if the committee and members of council present are interested in rescheduling the final council meeting of 2009 from Tuesday, December 29<sup>th</sup> to Wednesday, December 30<sup>th</sup>. Mr. Deery noted that December 30<sup>th</sup> is a committee meeting night and the final council meeting could be held prior to the start of the committee meetings. All present agreed; Mrs. Spaide will advertise the change in meeting date.

There being no further business to discuss a motion to adjourn the meeting at 7:40 p.m. was made by Mr. Mest and seconded by Mr. Maloney. The next meeting of the Finance Committee is scheduled for Wednesday, December 30, 2009.

Respectfully submitted,

Patricia A. Spaide  
Borough Secretary